



MASSEY UNIVERSITY

MEETING OF MASSEY UNIVERSITY COUNCIL

FRIDAY 5 OCTOBER 2012

commencing at 11.00 am

to be held in

THE SEMINAR SUITE (5B14)

LEVEL B, BLOCK 5,

WELLINGTON CAMPUS



MASSEY UNIVERSITY

MASSEY UNIVERSITY COUNCIL

A meeting of Massey University Council

To be held in the Seminar Suite (5B14) Level B, Block 5, Wellington Campus

on

Friday 5 October 2012

commencing at 11.00am

AGENDA- PART I

Official Information Act 1982 and Local Government Official Information and Meetings Act 1987

Massey University (including its Council) is subject to the Official Information Act 1982. This means that if a specific request for disclosure is made, information that it holds must be disclosed unless non-disclosure can be justified in the terms of the Official Information Act 1982.

Matters that are included in Part II and most matters in the Finance Section of Council (or Committee) meetings are protected from disclosure under the Official Information Act 1982. That is, non-disclosure of information relating to such matters can usually be justified in terms of the Official Information Act 1982. Therefore, care should be taken to ensure that papers relating to Part II or Finance Section matters are not seen outside Council (or its relevant Committee) and that such matters are not mentioned outside Council (or its relevant Committee).

All requests (whether written or oral) by any person who is not a Council member for information included under Part II or the Finance Section of Council (or Committee) meetings and requests for the minutes of those parts of Council (or Committee) meetings must be referred immediately to the Registrar for decision on disclosure or otherwise. Individual members are advised not to disclose Part II or Finance Section matters.

Interest: Declaration and Disqualification

In accordance with the Education Act 1989 members are reminded that if they have any direct or indirect pecuniary interest (including their conditions of service as the Chief Executive or as a member of the staff of the institution) in a matter being considered or about to be considered by the Council (or Committee) then as soon as possible after the relevant facts have come to their knowledge they:

- (a) must disclose the nature of the interest at a meeting of the Council (or Committee);
- (b) must not be present during any deliberation or take part in any decision of the Council (or Committee) with respect to that matter unless the Council decides otherwise.

Index Number	Item	Paper Number
--------------	------	--------------

1.0 INTRODUCTION

1.1 Welcome

1.2 Apologies

A

1.3 Declaration of Interest/ Register of Interest

1.4 Meeting Agenda Review

B

1.5 Minutes of Council meetings – Part I - Meeting held on 7 September 2012 **C12/108**

1.6 Matters Arising

C

1.7 Follow-up Schedule as at 5 October 2012

D

1.8 Council Agenda Plan as at 5 October 2012

2.0 KEY REPORTS

2.1 Chancellor's Report - Part I

2.1.1 Chancellor's Report - *oral*

2.2 Vice-Chancellor's Report – Part I

E

2.2.1 Vice-Chancellor's Report **C12/109**

F

2.2.2 Financial Report for the eight months ending 31 August 2012 **C12/110**

3.0 DECISION ITEMS

3.1 University Policy Approval

G

3.1.1 General Debt Collection Policy **C12/111**

HI

3.2 Draft Council Agenda Plan 2013 **C12/112**

4.0 COMMITTEE, ASSOCIATED ENTITIES AND OTHER REPORTS

Nil

5.0 INFORMATION/BACKGROUND ITEMS

JK

5.1 Chancellor and Pro Chancellor Election 2012-2013 **C12/113**

L

5.2 Council Graduation Schedule 2013 **C12/114**

6.0 LATE ITEMS

7.0 MOVING INTO PART II

7.1 Exclusion of the Public

THE CHANCELLOR WILL MOVE THAT, EXCLUDING

- Mr Stuart Morriss, Assistant Vice-Chancellor and University Registrar
- Ms Rose Anne MacLeod, Assistant Vice-Chancellor – Finance, Strategy and Information Technology

- Mr James Gardiner, Director of Communications
- Ms Paddy Nicol, Executive Secretary

WHO HAVE, IN THE OPINION OF COUNCIL, KNOWLEDGE THAT COULD BE OF ASSISTANCE, MEMBERS OF THE PRESS AND PUBLIC BE NOW EXCLUDED FROM THE MEETING SO THAT FOR THE UNDERNOTED REASONS THE FOLLOWING MATTERS MAY BE DISCUSSED WITHOUT PUBLIC DISCLOSURE; THE COMMITTEE BEING SATISFIED, WHERE APPROPRIATE, THAT THERE ARE CONSIDERATIONS WHICH OUTWEIGH THE PUBLIC INTEREST OF DISCLOSURE.

**Reference: Section 48 (1) of the Local Government and Information and Meetings Act 1987.
Reference: Section 9 as detailed hereunder of the Official Information Act 1982.**

Item	Reason for Proposed Public Exclusion
Item 8.1 C12/115 Confirmation of Minutes	These matters were considered in Part II of the meeting held on 7 September 2012
Item 8.2 Matters Arising	These matters were considered in Part II of the meetings held on 7 September 2012
Item 8.3 Follow-up Schedule as at 5 October 2012	These matters were considered in Part II of the meetings held on 7 September 2012 and before
Item 9.1.1 Chancellor's Report	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k) To protect the privacy of natural persons Reference: Section 9 2 (a)
Item 9.1.2 C12/116 Governance Committee Report – meeting held on 21 September 2012	To protect the privacy of natural persons Reference: Section 9 2 (a)
Item 9.2.1 C12/117 Vice-Chancellor's Report	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 9.2.2 C12/118 Financial Report for the eight months ended 31 August 2102	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 9.2.3 C12/119 2013 Operating Budget	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 9.2.4 C12/120 2013 Massey University Capital Plan	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 10.1 C12/121 Relocation of the School of Public Health, Wellington	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)

Item	Reason for Proposed Public Exclusion
Item 10.2 C12/122 Delegation to approve Terms of Insurance Renewal 2012-2013	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 10.3 C12/123 Council Appointment: Human Ethics Committee: Southern A	To protect the privacy of natural persons Reference: Section 9 2 (a)
Item 10.4 C12/124 New Zealand Food Innovation Network and Massey University	To protect the privacy of natural persons Reference: Section 9 2 (a)
Item 11.1.1 C12/125 Audit and Risk Committee Report –Meeting held on 7 September 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 11.1.3 Audit and Risk Committee Report –Meeting held on 5 October 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 11.2 C12/126 Honorary Awards Committee Report – meeting held on 11 September 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 11.3 C12/127 Estendart Sale Report, Chair Massey Ventures Limited	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 11.4 C12/128 Report from Massey Foundation Chair	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)

AND

Item 12.0

Such matters as members of Council declare their intention to raise under Late Items in the privileged part of the meeting.



MASSEY UNIVERSITY

MINUTES OF MASSEY UNIVERSITY COUNCIL

A MEETING OF MASSEY UNIVERSITY COUNCIL HELD IN THE UNIVERSITY HOUSE MEETING ROOM, UNIVERSITY HOUSE, MANAWATU CAMPUS

On

FRIDAY 7 SEPTEMBER 2012 AT 10.15AM

PART I

PRESENT: Dr Russ Ballard (Chancellor), Ms Fiona Coote, Ms Kura Denness, Associate Professor Grant Duncan, Mr Chris Kelly, Hon Steve Maharey (Vice-Chancellor), Dr Alison Paterson (Pro Chancellor), Ms Tiri Porter, Mr Alastair Scott, Mr Ralph Springett, Mr Ben Thorpe, Mr Bruce Ullrich, Mr Ben Vanderkolk, Professor Cynthia White and Ms Lesley Whyte

IN ATTENDANCE: Mr Stuart Morriss, Assistant Vice-Chancellor & University Registrar
Ms Rose Anne MacLeod, Assistant Vice-Chancellor Finance, Strategy and Information Technology (FSI)
Mr James Gardiner, Director Communications
Ms Paddy Nicol, Executive Secretary
Mr Kerry Jaques, Director Strategy for Item 10.1
Professor Brigid Heywood, Assistant Vice-Chancellor Research and Enterprise for item 11.3

Official Information Act 1982 and Local Government Official Information and Meetings Act 1987

Massey University (including its Council) is subject to the Official Information Act 1982. This means that if a specific request for disclosure is made, information that it holds must be disclosed unless non-disclosure can be justified in the terms of the Official Information Act 1982.

Matters that are included in Part II and most matters in the Finance Section of Council (or Committee) meetings are protected from disclosure under the Official Information Act 1982. That is, non-disclosure of information relating to such matters can usually be justified in terms of the Official Information Act 1982. Therefore, care should be taken to ensure that papers relating to Part II or Finance Section matters are not seen outside Council (or its relevant Committee) and that such matters are not mentioned outside Council (or its relevant Committee).

All requests (whether written or oral) by any person who is not a Council member for information included under Part II or the Finance Section of Council (or Committee) meetings and requests for the minutes of those parts of Council (or Committee) meetings must be referred immediately to the Registrar for decision on disclosure or otherwise. Individual members are advised not to disclose Part II or Finance Section matters.

Interest: Declaration and Disqualification

In accordance with the Education Act 1989 members are reminded that if they have any direct or indirect pecuniary interest (including their conditions of service as the Chief Executive or as a member of the staff of the institution) in a matter being considered or about to be considered by the Council (or Committee) then as soon as possible after the relevant facts have come to their knowledge they:

- (a) Must disclose the nature of the interest at a meeting of the Council (or Committee);
- (b) Must not be present during any deliberation or take part in any decision of the Council (or Committee) with respect to that matter unless the Council decides otherwise.

1.0 INTRODUCTION

1.1 WELCOME

The Chancellor opened the meeting at 10.15am welcoming those present and noting that there would be a tour of the campus directly after lunch.

1.2 APOLOGIES

Apologies were received and noted from Professor Tony Signal.

1.3 DECLARATION OF INTEREST

The Chancellor noted the Interests Register and called for any further declarations that were of relevance to this meeting, of which there were none. Members were asked to provide updated information for the Register to the Executive Secretary.

1.4 MEETING AGENDA REVIEW

There were no late items for Part I.

Part II late item

C12/107 Key Performance Indicators for The Road To 2020 was tabled: Reason for exclusion from Part I: To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)

1.5 C12/84

CONFIRMATION OF PART I MINUTES - MEETING HELD ON 6 JULY 2012

RESOLVED THAT THE MINUTES OF THE MASSEY UNIVERSITY COUNCIL MEETING HELD ON FRIDAY 6 JULY 2012 (PART I) BE RECEIVED AND CONFIRMED AS A TRUE AND CORRECT RECORD

CHANCELLOR/WHITE
Carried

1.6 MATTERS ARISING

There were no matters arising further to those on the Follow-up Schedule as at 7 September 2012.

1.7 FOLLOW-UP SCHEDULE AS AT 7 SEPTEMBER 2012

It was noted that all but No 4: Consistencies in Policies of the University and Wholly Owned Subsidiaries had been completed.

1.8 COUNCIL AGENDA PLAN – UPDATE FOR 7 SEPTEMBER 2012

The Council Agenda Plan as at 7 September 2012 was noted.

2.0 KEY REPORTS

2.1 CHANCELLOR'S REPORTS

2.1.1 CHANCELLOR'S REPORT – *oral*

The Chancellor reported that since the 6 July 2012 Council meeting he had attended a variety of meetings and events and had received items of interest to the Council. These included the following:

- Attended the following events:
 - The launch on 26 July 2012 of Riddet Centre's Agri-food Strategy Group's development of the 'Call to Arms' document. This was available on the Riddet Institute website.
 - Met with Professor Claire Massey, the University's new Director, Agri-Food Business.
 - A meeting on the previous day of Governance Committee members and Tertiary Education Union members as part of ongoing consultation with staff. The following matters were raised:
 - Government's suggested changes to the makeup of university councils;
 - The work environment at the University and the extent to which Council and the Executive were receiving information regarding the health of staff; and
 - The impact of email traffic on academic workloads and work styles.
- Had been advised that the Tertiary Education Commission was holding the Governance workshop on 15 October 2012 to be run by Graeme Nankies and to be hosted by Massey University on the Wellington campus.
- He and Audit and Risk Committee chair had reviewed the changes to the Investment Plan 2013-2015 that the Audit and Risk Committee had suggested prior to its tabling at this meeting.
- He noted the significant contribution of Massey University to New Zealand's team at the 2012 Olympics.

2.2 VICE-CHANCELLOR'S REPORTS

2.2.1 C12/85 VICE-CHANCELLOR'S REPORT – PART I

Further to his written report the Vice-Chancellor updated Council on the following:

- The positive progress with the NZ Innovation Food Network;
- The Vice-Chancellors discomfort with the Minister of Tertiary Education's proposal of change to membership of university councils. The Vice-Chancellors were however prepared to look at other membership structures; and
- The appointment of a new chair of the TEC (John Spencer) and suggested he be invited to a future meeting of the Council.

He highlighted the following sections of his written report:

1.0 Topical Issues

1.1 Ramadan

1.5.1 London Olympics – Massey University

1.6 Advanced Technology Institute (ATI)

2.0 Key Strategic Issues and Positioning

2.1.1 Institutional Review of Research 2011- PBRF preparation

2.2 International Update: The Vice-Chancellor noted his recent trip to Sri Lanka, India and Singapore.

2.8 Institute of Education Update

2.9 College of Health Establishment Group Update

2.10 Regional Engagement

4.0 Connections and Responsibility

4.3 Open Days - Manawatu

6.0 Enabling Excellence

6.2 New Assistant Vice-Chancellor Māori and Pasifika

6.4 New Director Agri-food Business

6.8 CoCA building opened

RESOLVED THAT COUNCIL RECEIVE THE PART I VICE-CHANCELLOR'S REPORT

CHANCELLOR
Carried

2.2.2 C12/86 FINANCIAL REPORT FOR THE SEVEN MONTHS ENDED 31 JULY 2012

RESOLVED THAT COUNCIL RECEIVE THE FINANCIAL REPORT FOR THE SEVEN MONTHS ENDED 31 JULY 2012

CHANCELLOR
Carried

3.0 DECISION ITEMS

3.1 UNIVERSITY POLICY APPROVAL

**3.1.1 C12/88
EMERGENCY MANAGEMENT POLICY**

The Audit and Risk Committee recommended to Council that the Emergency Management Policy be approved.

Page 2: *Coordinated* – activities of all relevant stakeholders are synchronised to achieve a common purpose: The question was asked as to who now synchronised the activities to achieve a common purpose.

Action: Risk Manager to establish who now synchronised the activities and report to Council at the 5 October 2012 Council meeting.

RESOLVED THAT COUNCIL APPROVE THE EMERGENCY MANAGEMENT POLICY (APPENDIX 1)

SCOTT/ULLRICH
Carried

**3.2 C12/89
PROPOSED COUNCIL, AUDIT AND RISK COMMITTEE AND HONORARY
AWARDS COMMITTEE MEETINGS SCHEDULE 2013**

It was considered that holding the Audit and Risk Committee and Council meeting on the same day was achievable, especially in light of the narrowed focus of the Audit and Risk Committee.

The Chancellor noted that the schedule could be modified according to need as the year progressed.

RESOLVED THAT COUNCIL APPROVE THE COUNCIL, AUDIT AND RISK COMMITTEE AND HONORARY AWARDS COMMITTEE MEETINGS SCHEDULE 2013 (APPENDIX 2)

SCOTT/WHYTE
Carried

**3.3 C12/90
PROPOSED COUNCIL AGENDA PLAN 2013**

RESOLVED THAT COUNCIL:

1. NOTE THE DRAFT COUNCIL AGENDA PLAN (APPENDIX 3);
2. NOTE THE STRATEGIC DISCUSSIONS AND SITE VISITS WILL BE COMPILED FOLLOWING FEEDBACK FROM COUNCIL MEMBERS: AND

3. NOTE THE FINAL DRAFT TO BE TABLED FOR APPROVAL AT THE 5
OCTOBER 2012 COUNCIL MEETING

THORPE/ULLRICH
Carried

4.0 COMMITTEE, ASSOCIATED ENTITIES AND OTHER REPORTS

4.1 ACADEMIC BOARD REPORTS

**4.1.1 C12/91
ACADEMIC BOARD MEETING HELD ON 18 JULY 2012**

&

**4.1.2 C12/92
ACADEMIC BOARD MEETING HELD ON 15 AUGUST 2012**

Items 4.1.1 and 4.1.2 were taken together.

RESOLVED THAT COUNCIL RECEIVE THE ACADEMIC BOARD REPORTS OF
THE MEETINGS HELD ON 18 JULY 2012 AND 15 AUGUST 2012

WHITE/COOTE
Carried

**4.2 C12/93
TRACKING COUNCIL DECISIONS AND DELEGATIONS – PART I**

RESOLVED THAT COUNCIL NOTE THE TRACKING COUNCIL DECISIONS AND
DELEGATIONS – PART I AS AT 7 SEPTEMBER 2012

CHANCELLOR
Carried

5.0 INFORMATION/BACKGROUND ITEMS

There were no Information/Background items for Part I.

6.0 LATE ITEMS

There were no late items for Part I.

7.0 MOVING INTO PART II

EXCLUSION OF THE PUBLIC

THE CHANCELLOR MOVED THAT, EXCLUDING

- Mr Stuart Morriss, Assistant Vice-Chancellor & University Registrar

- Ms Rose Anne MacLeod, Assistant Vice-Chancellor Finance, Strategy and Information Technology
- Mr James Gardner, Director Communications
- Ms Paddy Nicol, Executive Secretary
- Mr Kerry Jaques, Director Strategy for Item 10.1
- Professor Brigid Heywood, Assistant Vice-Chancellor Research and Enterprise for item 11.3

WHO HAVE, IN THE OPINION OF COUNCIL, KNOWLEDGE THAT COULD BE OF ASSISTANCE, MEMBERS OF THE PRESS AND PUBLIC BE NOW EXCLUDED FROM THE MEETING SO THAT FOR THE UNDERNOTED REASONS THE FOLLOWING MATTERS MAY BE DISCUSSED WITHOUT PUBLIC DISCLOSURE; THE COMMITTEE BEING SATISFIED, WHERE APPROPRIATE, THAT THERE ARE CONSIDERATIONS WHICH OUTWEIGH THE PUBLIC INTEREST OF DISCLOSURE.
Reference: Section 48 (1) of the Local Government and Information and Meetings Act 1987.

Reference: Section 9 as detailed hereunder of the Official Information Act 1982.

Item	Reason for Proposed Public Exclusion
Item 8.1 C12/94 Confirmation of Minutes	These matters were considered in Part II of the meeting held on 6 July 2012
Item 8.2 Matters Arising	These matters were considered in Part II of the meetings held on 6 July 2012
Item 8.2.1 C12/95 MVL Funding Arrangement for Funding Proof of Concept	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 8.3 Follow-up Schedule as at 7 September 2012	These matters were considered in Part II of the meetings held on 6 July 2012 and before
Item 9.1.1 Chancellor's Report	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k) To protect the privacy of natural persons Reference: Section 9 2 (a)
Item 9.2.1 C12/96 Vice-Chancellor's Report	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 9.2.2 C12/97 Financial Report for the seven months ended 31 July 2102	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 9.2.3 C12/98 Consolidated Performance Report: Quarter Two, 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 10.1 C12/99 Massey University Investment Plan 2013 - 2015	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)

Item	Reason for Proposed Public Exclusion
Item 10.2 C12/100 Proposed Domestic Student Fees for 2013	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 10.3 C12/87 Council Statute: Election of Student Representatives in Council	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 11.1.1 C12/101 Audit and Risk Committee Report –Meeting held on 6 July 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 11.1.2 C12/102 Audit and Risk Committee Report –Special Meeting held on 24 August 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 11.1.3 Audit and Risk Committee Report –Meeting held on 7 September 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 11.2.1 C12/103 Academic Board Report – meeting held on 18 July 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 11.2.2 C12/104 Academic Board Report – meeting held on 15 August 2012	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 11.3 C12/105 2012-2014 Research Strategy Update	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)
Item 11.4 C12/106 Tracking Council Decisions and Delegations – Part II	To prevent the disclosure or use of official information for improper gain or improper advantage Reference: section 9 2 (k)

AND

Item 12.0

Such matters as members of Council declare their intention to raise under Late Items in the privileged part of the meeting.

CHANCELLOR
Carried

14.0 ITEMS MOVED FROM PART II TO PART I

The following decisions were was moved from Part II into Part I

10.1 MASSEY UNIVERSITY INVESTMENT PLAN 2013 - 2015

RESOLVED THAT COUNCIL:

1. RECEIVE THE FINAL DRAFT OF THE UNIVERSITY'S INVESTMENT PLAN 2013-2015 AND ASSOCIATED MIX OF PROVISION, ATTACHED AS APPENDIX ONE;
2. NOTE THE KEY POINTS WITH REGARD TO THE DRAFT INVESTMENT PLAN INCLUDED IN THE DISCUSSION SECTION; AND
3. APPROVE THE FINAL DRAFT OF THE UNIVERSITY'S INVESTMENT PLAN 2013-2015 AND ASSOCIATED MIX OF PROVISION.

10.2 PROPOSED DOMESTIC STUDENT FEES FOR 2013

RESOLVED THAT COUNCIL:

1. NOTE THAT THE PROCESS FOLLOWED FOR SETTING 2013 STUDENT FEES WAS AS AGREED BY COUNCIL AT ITS MAY 2012 MEETING;
2. NOTE THAT PROPOSALS FOR 2013 FEES PRICING HAVE BEEN INFLUENCED BY THE CURRENT POLICY ENVIRONMENT RELATING TO UNIVERSITIES, GOVERNMENT POLICY RELATING TO ANNUAL FEE MOVEMENT, THE EXTERNAL ECONOMIC ENVIRONMENT, THE UNIVERSITY'S CURRENT AND PLANNED FINANCIAL POSITION, RELEVANT SOCIETAL FACTORS AND DEMOGRAPHIC TRENDS, THE UNIVERSITY'S ENROLMENT POSITION, MASSEY'S COMPARATIVE FEE POSITION IN THE SECTOR, CHANGES TO STUDENT LOANS AND STUDENT ALLOWANCES, AND OTHER STUDENT CONCERNS;
3. NOTE THAT PROPOSALS FOR DOMESTIC FEES IN 2013 ARE ALIGNED WITH THE UNIVERSITY'S STRATEGY;
4. NOTE THAT THE MASSEY UNIVERSITY STUDENTS' ASSOCIATION PRESIDENTS HAVE BEEN CONSULTED IN THE PREPARATION OF THIS PAPER;
5. APPROVE AN INCREASE IN DOMESTIC UNDERGRADUATE AND POSTGRADUATE TUITION AND COURSE COMPONENT FEES OF 4%, EXCLUSIVE OF GST, FOR 2013 TO BE APPLIED IN ACCORDANCE WITH THE GOVERNMENT POLICY ON ANNUAL MAXIMUM FEE MOVEMENT (AMFM);
6. AGREE TO THE DEVELOPMENT OF AN APPLICATION FOR EXEMPTION TO THE AMFM POLICY TO HIGHLIGHT THE INEQUITIES ASSOCIATED WITH THE RELATIVE FEES ACROSS THE UNIVERSITY SUB-SECTOR;
7. APPROVE CHANGES TO STUDENT SERVICES LEVIES AS LISTED IN TABLES 4 AND 5, NOTING THAT THE INCREASES IN THE

STUDENT SERVICES AND BUILDING LEVIES FOR 2013 COMPRISE A CPI INCREASE OF 1.6% ON THE 2012 LEVY RATE;

8. APPROVE AN INCREASE IN NON-TUITION FEES OF 4% (GST EXCLUSIVE) FOR 2013 IN LINE WITH TUITION FEES, WITH THE FOLLOWING EXCEPTIONS:
 - a. THAT THE OVERSEAS SHIPPING FEE APPLIED WHEN DISTANCE STUDY MATERIAL IS DISPATCHED REMAIN AT THE 2012 LEVEL;
 - b. THAT THE EXAMINATION FEE FOR THE DOCTOR OF SCIENCE AND DOCTOR OF LITERATURE REMAIN AT THE 2012 LEVEL;
 - c. THAT THE PORTFOLIO ADMINISTRATION FEE FOR THE COLLEGE OF CREATIVE ARTS REMAIN AT THE 2012 LEVEL
 - d. THAT THE CHARGE FOR ASSESSING STUDENTS WHO APPLY FOR SELECTION INTO THE BACHELOR OF AVIATION BE INCREASED BY 29% TO \$185.00;
 - e. THAT A NEW FEE BE ADDED FOR THE MASTER OF PROFESSIONAL ACCOUNTANCY AND FINANCE OF \$34,000 TO BE CHARGED OVER 240 CREDITS OF STUDY;
 - f. THAT STUDENTS' ASSOCIATION FEES FOR THE ALBANY, PALMERSTON NORTH AND WELLINGTON CAMPUSES AND THE PRACTICAL WORK SERVICES FEE FOR BACHELOR OF ENVIRONMENTAL MANAGEMENT BE REMOVED FROM THE FEES SCHEDULE;
9. NOTE THE ADDITIONAL INFORMATION PROVIDED IN APPENDIX 2 IN RELATION TO NON-TUITION FEES; AND
10. DELEGATE AUTHORITY JOINTLY TO THE CHANCELLOR AND VICE-CHANCELLOR TO FIX NON-STANDARD FEES FOR DOMESTIC AND INTERNATIONAL STUDENTS WHERE TIMING REQUIRES THEY BE SET OUTSIDE THE NORMAL FEE SETTING PROCESS OF COUNCIL (NON-STANDARD FEES COMPRISE TUITION FEES AND OTHER CHARGES, INCLUDING ZERO OR OTHER DISCOUNTED FEE SCHEMES, FOR EXISTING OR NEW COURSES OF STUDY OR TRAINING WHETHER PURSUANT TO A CONTRACT OR OTHERWISE)

10.3 COUNCIL STATUTE: ELECTION OF STUDENT REPRESENTATIVES ON COUNCIL

RESOLVED THAT COUNCIL:

1. NOTE RECENT CHANGES TO LEGISLATION PERTAINING TO STUDENT MEMBERSHIP OF THE UNIVERSITY COUNCIL;
2. ADOPT THE ATTACHED COUNCIL STATUTE ON THE ELECTION OF STUDENT REPRESENTATIVES ON COUNCIL (APPENDIX 4);
3. AGREE TO SEEK AMENDMENT TO THE MASSEY UNIVERSITY NOTICE 1990 TO PROVIDE FOR STUDENT MEMBERSHIP OF COUNCIL AS FOLLOWS:
 - i. ONE GENERAL STUDENT POSITION ELECTED FROM THE GENERAL STUDENT BODY;

- ii. ONE MĀORI STUDENT POSITION: ELECTED FROM THOSE STUDENTS WHO IDENTIFY AS MĀORI ON THE CURRENT ROLL;
 - iii. ONE DISTANCE STUDENT POSITION: ELECTED FROM THOSE STUDENTS IDENTIFIED AS DISTANCE STUDENTS IN THE CURRENT ROLL; AND
4. AGREE THAT ELECTIONS BE HELD ON THE PRINCIPLE OF ONE STUDENT: ONE VOTE

Signature: _____

Date: _____

Council Follow-up Schedule Part I – 5 October 2012
From last meeting

Note: bracketed italics are completed actions

Item	Outcome	Action	Milestone dates
1. Emergency Management Policy	<ul style="list-style-type: none"> Page 2: <i>Coordinated</i> – activities of all relevant stakeholders are synchronised to achieve a common purpose: The question was asked to who now synchronises the activities to achieve a common purpose. 	<ul style="list-style-type: none"> <i>Risk Manager to establish who now synchronised the activities and report to Council at the 5 October 2012 Council meeting.</i> 	<ul style="list-style-type: none"> 5 October 2012 Council meeting

Council Follow-up Schedule Part I – 5 October 2012
Ongoing Issues

Note: bracketed italics are completed actions

Item	Outcome	Action	Milestone dates
1. Consistencies in Policies of the University and Wholly Owned Subsidiaries	<ul style="list-style-type: none"> It was noted that wholly owned subsidiaries have their own policies and that this could result in risks resulting from inconsistencies with Massey University's policies e.g. Health and Safety Policy. 	<ul style="list-style-type: none"> Vice-Chancellor and Assistant Vice-Chancellor & University Registrar were to take the matter of risks related to inconsistencies between wholly owned subsidiary policies and Massey policies to the Boards of Massey's wholly owned subsidiaries. Assistant Vice-Chancellor & University Registrar Mr Morriss noted that he would report on this issue at the 2 December 2011 Council meeting. This was deferred to the 2 March 2012 meeting. Report to be given at a future meeting. 	<ul style="list-style-type: none"> 2 March 2012 Council meeting Later meeting

COUNCIL AGENDA PLAN – MARCH - DECEMBER – 2012

	Friday 2 March (Manawatu) Function: <u>Close off of previous year; Establishing parameters for new year; Strategy approval for the current year</u>	Friday 4 May (Albany) Function: <u>Consolidation of business for current year</u>	Friday 6 July (Manawatu) Function: <u>Strategy planning for the following year; Approval of International Fees</u>
	<ul style="list-style-type: none"> • Induction of new members • VC scene setting • Approve Road to 2020 (Feb) • Preparation for graduations and Honorary Awards • Annual Accounts for previous year (delegation) • Review of Council performance 	<ul style="list-style-type: none"> • Monitoring progress re enrolments 	<ul style="list-style-type: none"> • Approve International Student Fees
Strategic Discussions	Presentation on Branding and Marketing 2012: <i>Cas Carter, Assistant Vice-Chancellor External Relations</i>	Student Forum	Commercialisation and Business Development- <i>AVC& University Registrar and AVC Research and Enterprise</i>
Site visits	No visit – Maori Protocols Training and Hangi	Albany Campus, including student facilities and Student Association representatives	Milson Flight Centre - deferred
Key Reports	<ul style="list-style-type: none"> • Chancellor’s Report • VC Reports - to include <ul style="list-style-type: none"> • VC Report • VC scene setting 2012 • Financial Reports 	<ul style="list-style-type: none"> • Chancellor’s Report • VC Reports - to include <ul style="list-style-type: none"> • VC Report including CoRE reporting to Council • Financial Report • Quarterly Performance Reports • Aged Debtors Report 	<ul style="list-style-type: none"> • Chancellor’s Report • VC Reports - to include <ul style="list-style-type: none"> • VC Report • Financial Reports • Performance Review Report
Decision Items	<ul style="list-style-type: none"> • 2011 Annual Accounts delegation to A&R Committee • Conferring of Degrees & Awarding of Diplomas and Certificates at graduation ceremonies delegation • Terms of Reference- Council Committees • Policies as per schedule 	<ul style="list-style-type: none"> • Student Fee Setting Process and Principles (Domestic and International) • Research Strategy • MVL Statement of Corporate Intent 2012 • Maori Protocols Feedback Report • Policies as per schedule 	<ul style="list-style-type: none"> • International Student Fees 2013 • Massey Ventures Ltd Annual Report 2011 • Council Code of Conduct • Gazette Notice: Student Membership • Governance Committee Terms of Reference • Academic Board Terms of Reference • Policies as per schedule
Committee, Associated Entities and Other	<ul style="list-style-type: none"> • Audit & Risk Report – including high level risks • Academic Board Reports • Performance Review Committee Report • Honorary Awards Committee Report • Review of Council Evaluation 2011 • Tracking Council Decisions and Delegations 	<ul style="list-style-type: none"> • Audit & Risk Report – including high level risks • Academic Board Reports • Governance Committee Report • NZSM Annual Report 2011 • Massey University Foundation Annual Report 2011 • Massey Ventures Ltd Annual Report 2010 	<ul style="list-style-type: none"> • Audit & Risk Report –including High level risks • Academic Board Reports • Academic Board Chair’s Report (in person) • Honorary Awards Committee Report • Report from PVC College of Creative Arts (in person) • Report from PVC College of Business (in person)

Business Cases will brought to Council for approval as appropriate

COUNCIL AGENDA PLAN – MARCH - DECEMBER – 2012

	Friday 7 September (Manawatu) Function: <u>Approval of Investment Plan and Domestic Fees</u>	Friday 5 October (Wellington) Function: <u>Budget 2013 review</u>	Friday 7 December (Manawatu) Function: <u>Budget approval and Final Decisions for current year & preparation for following year</u>
	<ul style="list-style-type: none"> Approve Investment Plan Approve Domestic Student Fees Establish Council agenda plan and schedule for following year 	<ul style="list-style-type: none"> Review Operating and Capital Budget for following year Insurance Renewal – delegate authority to approve 	<ul style="list-style-type: none"> Approve Operating and Capital Budget for following year Election of Chancellor and Pro-Chancellor Committee membership established Farewell to leaving Council members
Strategic Discussions	Asset Management Strategy – <i>AVC Finance, Strategy and IT</i> –addressed at Council Strategy Day	Report from AVC Maori and Pasifika Strategy – <i>AVC Maori and Pasifika</i>	Road to 2020 including Academic Reform – <i>AVC Academic and International</i>
Site Visits	Turitea Campus, including student facilities and Student Association representatives	Wellington Campus, including student facilities and Student Association representatives	<i>Farms - Moved the March 2013</i>
Key Reports	<ul style="list-style-type: none"> Chancellor’s Report VC Reports - to include <ul style="list-style-type: none"> VC Report Financial Report Quarterly Performance Reports Performance Review Report 	<ul style="list-style-type: none"> Chancellor’s Report VC Reports - to include <ul style="list-style-type: none"> VC Report Financial Report Performance Review Report Draft Operating Budget 2013 Draft Capital Plan 2013 	<ul style="list-style-type: none"> Chancellor’s Report VC Reports - to include <ul style="list-style-type: none"> VC Report Financial Report Quarterly Performance Reports Performance Review Report Aged Debtors Report Road to 2020
Decision Items	<ul style="list-style-type: none"> Investment Plan 2013-2015 Domestic Student Fees 2013 Student Election Statute Draft Agenda Plan 2013 Draft Meeting Schedule 2013 Policies as per schedule 	<ul style="list-style-type: none"> Renewal of Insurance 2013 – delegation Policies as per schedule 	<ul style="list-style-type: none"> 2013 University Operating and Capital Budget Renewal of Insurance 2013 – delegation report Student Bad Debts MVL Statement of Corporate Intent 2013 NZSM Statement of Corporate Intent 2013 Council Committee membership Revised Guidelines for Conduct of Council and Council Committees meetings Revised Code of Conduct Election of Chancellor and Pro Chancellor (<i>as required</i>) Policies as per schedule: Contract Management Policy & Framework
Committee, Associated Entities and Other	<ul style="list-style-type: none"> Audit & Risk Report—including high level risks Academic Board Reports including Chair Research Strategy Framework Report (AVC RE in person) Tracking Council Decisions and Delegations 	<ul style="list-style-type: none"> Audit & Risk Report – including high level risks Honorary Awards Committee Report Notice of Intention for Chancellor & Pro Chancellor Council Graduation Schedule 2013 Report from Massey University Foundation Chair’s (in person) 	<ul style="list-style-type: none"> Audit & Risk Report – including high level risks Academic Board Reports including Chair Academic Board Reports Honorary Awards Committee Report NZSM Report Council Evaluation 2012

Business Cases will brought to Council for approval as appropriate



MASSEY UNIVERSITY

VICE-CHANCELLOR'S OFFICE

To: Members of Council
From: Vice-Chancellor
Date: 24 September 2012
Subject: **Vice-Chancellor's Part I Report to Council**
Period: Late August – late September 2012

Purpose:

This report is presented to update Council on key achievements, highlights and major issues arising over the period late August – last September and also seeks to give Council a flavour of the breadth and depth of University-associated activities. The report gathers together strategic items provided by college and service lines, the Vice-Chancellor's e-log and diary. Further detail is provided in the appendices to this report.

1.0 Topical Issues

1.1 2012 London Paralympics (August 29 – September 9)

Congratulations to our two paralympians Mary Fisher and Daniel Holt:

Mary Fisher, is a first-year Bachelor of Science student majoring in psychology at Wellington campus. Mary is a visually impaired swimmer, who won a gold, two silver and a bronze medal at the Paralympic Games. Ms Fisher won for the S11 200m individual medley in a world record time of two minutes, 46 seconds, point 91 (2:46.91). She won her other medals in the 100-metre backstroke and 100-metre freestyle (both silver) and 50-metre freestyle (bronze) respectively.

Daniel Holt, is a Business student majoring in marketing at the Albany campus. Daniel is also a visually impaired swimmer who competed in the 50m Freestyle, 100m Freestyle, 400m Freestyle, 100m Butterfly. While Daniel did not medal he did qualify in third for the 400m Freestyle – S13 final and set a new Oceania record in the process.

Please refer to Appendix I for further details.

1.2 2012 QS World University Rankings

The 2012 QS World University Rankings has been published. It considered more than 2500 universities, evaluated over 700 universities in the world, and ranked the top 400. This year, the QS World University Rankings showed that Massey University has improved its performance compared to last year overall rankings, placed in the 308th position amongst the top 400 universities in the overall QS rankings; this is an improvement for Massey University compared to 2011 rankings, ranked in the 329th place. Massey University also improved its rankings in the subject areas of Life Sciences and Medicine, Natural Sciences, and Social Sciences and Management.

Massey University also had improvements in the following broad subject areas: Natural Sciences (from 267 in 2011 to 259 in 2012), Social Sciences and Management (from 241 in

2011 to 238 in 2012) and Life Sciences and Medicine (from 306 in 2011 to 244 in 2012). The significant improvement in Life Sciences and Medicine is timely given the organisational changes brought by the creation of the College of Health.

Massey University lost ranking positions in the two broad subject areas: Arts and Humanities (from 296 in 2011 to 317 in 2012), Engineering and Technology (from 332 in 2011 to 362 in 2012).

The QS rankings place Massey fifth of New Zealand's eight universities, giving weight to Massey University's view that the domestic Tertiary Education Commission rankings are flawed.

1.3 Course and qualification completions improve again

Tertiary Education performance indicators published in September show that Massey University students are achieving at the high level of other New Zealand universities in rates of course and qualification completions.

Massey University is continually working on ways to increase pass rates, and as a consequence higher qualification completion rates have improved for each of the years the commission has published the indicators.

The indicators are one measure of a tertiary organisation's performance – but there are many others that are arguably much more relevant to students. In Massey's case, these include the excellence of its teachers – 16 of whom have won national tertiary teaching awards in the past 11 years, the quality of its research, and its consistently high student satisfaction ratings.

The indicators are published annually by the Tertiary Education Commission, which has acknowledged that Massey is in a unique position as New Zealand's largest provider of distance learning. Of all the students who study by distance at New Zealand universities, 64 per cent are enrolled at Massey. Part-time students make up more than half of Massey's total domestic enrolments.

Massey provides a distinctive and exceptional educational experience for its students and one of the key distinctions is the flexibility offered by its distance-learning programme.

2.0 Key Strategic Issues and Positioning

2.1 Research update

- 2.1.1 Publicly accessible Staff Profile (Expertise) web pages on the Massey University website have now been updated to include research outputs.

2.2 Internationalisation Update

2.2.1 Vice-Chancellor's international visits

In late August I travelled with a Massey University delegation to Colombo in Sri Lanka, Delhi in India and Singapore as part of the University's international programme. I was accompanied by Arthur Chin (Director, International Office), Professor Mark Brown (Director, National Centre for Teaching and Learning), Nick Nelson (Director, Centre for Defence and Security Studies) and Professor Tony Norris (Institute of Information and Mathematical Sciences).

Sri Lanka

Activities included:

- Briefing from New Zealand's Honorary Consul Mr Senaka Silva. Mr Silva stressed the many opportunities in Sri Lanka given the desire for rapid development following a period of conflict that lasted 30 years.
- Memoranda of agreement were signed with: the University of Colombo and General Sir John Kotelawala Defence University (KDU).
- Nick Nelson, Professor Norris and I presented papers at the annual international symposium hosted by KDU.

- Met with the Graduate Institute of Science and Management.
 - Met with Hon. S.B. Dissanayake, Minister of Higher Education.
- Both Professor Norris and Mr Nelson stayed on in Sri Lanka to further develop areas of interest arising from the MoUs and to visit the Open University to explore possible areas of collaboration.

These activities built on the preliminary activity undertaken as part of a Massey Strategic Innovations Fund grant which facilitated two visits which included the Pro Vice-Chancellor (College of Sciences) Professor Robert Anderson and Assistant Vice-Chancellor (Academic and International) Professor Ingrid Day.

India

Activities included:

- Met with Mr Steve Rawlinson, a New Zealander who is the Director of an Indian based higher education institution.
- Met with the University Grants Committee.
- Visited Delhi University. The Vice-Chancellor of Delhi University, Prof Dinesh Singh, visited Massey earlier in the year and a relationship has been developed since. A large number of staff took part in a discussion where the main areas of interest were blended learning and changes to higher education.
- The New Zealand High Commission hosted a function attended by Massey alumni, Delhi University staff and other interested people.

Professor Brown stayed on in Delhi to further develop the relationship with Delhi University.

In India the main objective was to consolidate Massey's relationship with University of Delhi (DU), and in particular to advance Massey's strength in distance learning at a consultancy level.

Singapore

Activities included:

- Met with the Principal's Academy who are seeking to work with Massey in the areas of education and communication.
- The New Zealand High Commission hosted an event that allowed us to talk to a wide range of people interested in working with Massey.
- We were also able to meet alumni, industry representatives and our key partner in Singapore – the Singapore Polytechnic who host our Food Technology programme.

Overall, the week was busy and productive. Thank you to the International Office (Arthur Chin and Michael O'Shaughnessy in particular) for organising the programme. Thanks to Professor Mark Brown, Nick Nelson and Professor Tony Norris for building the relationships.

2.2.2 Vice-Chancellor's upcoming international visits

Thank you to the many staff who are active in Indonesia and have developed very positive relationships to the point where meaningful MoUs can be signed. Indonesia is one of the priority countries for the University so the hope is that the visit will lead to a good deal more activity.

2.2.3 Other international activities:

- Projects underway include the admission of postgraduate students from Indonesia through a consortium of International (Massey) and local universities (Brawijaya and Mataram), and Government Agencies (the Institute of Geochemistry of the Chinese Academy of Sciences - Guiyang, China, and the Agency for Research and Development of the Ministry of Energy and Mineral Resources – Indonesia. A proposed agreement with Institut Teknologi Sepuluh Nopember (ITS), Indonesia will also see the joint teaching of papers, supervision of research and credit transfer arrangements contributing to the award of the Massey University Master of Science in Computer Science or Master of Engineering in Electronic and Computer Engineering degree.
- Specific marketing and recruitment activities have been undertaken in Malaysia and Singapore with our stakeholders, following our attendance at the Education New Zealand fairs in Malaysia. The University was also represented at agent events in China, South

America, Russia, USA, and Spain. The International Marketing Coordinators engaged with 207 new customer relationship management prospects in August and converted 59 into applicants, mainly from India and China with the remaining still engaged in conversations. The number of enquiries is expected to increase each week leading to December.

- As part of Massey University's memorandum of understanding with the National University of Timor Leste, the School of People, Environment and Planning hosted 6 Timor Leste staff from 13-18 August to learn about postgraduate teaching in Development Studies.
- A delegation from Khon Kaen University has visited to check on the progress of our joint Bachelor of Education (Teaching English to Speakers of Other Languages) and work towards implementing a 1 + 1 Master of Teaching English to Speakers of Other Languages.
- Delivery of the BEd (Early Years) in Singapore next year confirmed, in conjunction with the Principals Academy Inc.
- Dr Daniel Funes de Roija, Prime Minister's Fellow 2012 from Argentina visited Massey University as part of a visit to New Zealand hosted by the Department of Foreign Affairs. Dr Funes de Roija visited in his capacity as President of the Coordinator for Food and Beverage Industries in Argentina and whilst on Campus, visited the Riddet Institute.

2.3 Agri-Food update

- 2.3.1 In her new role as Director of Agri-food Business, Professor Claire Massey has been focusing on identifying the key people across the university working in this area as she develops a strategy for Massey. The breadth and depth of expertise at Massey is extensive with staff working in everything from agricultural production to food innovation and from international agribusiness to food marketing and retail. She is now asking staff to contact her if you have any interest at all in any aspect of the agri-food business sector. In the College of Business there are people whose work touches on food marketing – a key part of the value chain. There are others whose main focus is trade and trade policy – and these are also key areas that contribute to the overall capability that Massey has. Professor Massey would like to talk to you as she maps out the current capability Massey has – and looks to link people up with others whose work is complementary.
- 2.3.2 A meeting was held at the end of August to establish an AgriFood Innovation Board comprised of Massey University, AgResearch, Plant and Food, Fonterra, the Riddet Institute, the BioCommerce Centre, Palmerston North City Council and Manawatū District Council was very successful. An interim board has been put in place. Project teams focused on the development of the Fitzherbert campus and communications were also established. The aim of the Board is to ensure that the Manawatū is seen as the agrifood innovation research centre for New Zealand and a centre for the world. This is already the case but the organisations want to work more closely together for better effect.
- 2.3.3 The NZ Food Awards are off to an excellent start with finalists now identified and the scene is set for the big awards night on September 27.
- 2.3.4 The New Zealand Stock Exchange and Massey will collaborate on the study of a risk management tool for agricultural business. The Massey team consists of Associate Professor Nuttawat Visaltanachoti and Associate Professor Ben Marshall (School of Economics and Finance), Professor Claire Massey (Associate Pro Vice-Chancellor College of Business and Director Agrifood), and Professor Nicola Shadbolt (Institute of Food, Nutrition and Human Health).
- 2.3.5 A new initiative, Scientist in Residence for the University Farms, was recently instigated by the College of Sciences and the Assistant Vice-Chancellor and University Registrar. Professors Steve Morris, Paul Kenyon and Danny Donaghy all from the Institute of Veterinary, Animal and Biomedical Sciences have been appointed Scientists in Residence for Tuapaka Farm, Limestone Downs and No 4 Dairy Farm, respectively. The brief of the

Scientist in Residence is to work alongside the Director of Agricultural Services with the broad aim of ensuring that ‘best advantage’ is derived from the farm resources and to provide the director with advice on any new proposals that may be forthcoming.

2.4 Connections update

2.4.1 Social media

We have hit 10,000 friends on Facebook. At the current rate of growth we will overtake AUT in popularity by mid next year. Not only are we engaging with more people but we are also seeing thousands more visitors on our website as a result of coming through via one of our social media channels. There has been a 55 per cent growth in traffic from Facebook and 119 per cent more new visitors.

2.5 Māori and Pasifika update

Through the Office of the Assistant Vice-Chancellor (Māori and Pasifika) a number of collaboration discussions are under way with various iwi and other entities regarding closer relationship, including; Ngāti Whātua ki Kaipara, Lakes District Health Board and Māori Health service providers, Tūhourangi tribal authority, Kahungunu ki Wairarapa and Ngā Rauru Kītahi and the senior Māori Manager, Manawatū have taken place. Also collaboration discussions with local community networks UCoL and the Palmerston North City Council have also been had.

2.6 Sustainability update

2.6.1 Dr Marianne Tremaine, School of Communication, Journalism and Marketing, will lead a Strategic Innovations Fund team project called *Sustaining Culture through Learning, Teaching, and Researching Indigenous Agri-food*. This multi-disciplinary project includes several activity strands including teaching and course development, the science of indigenous agri-food, cultural sustainability, business and leadership development, and researching entrepreneurship and leadership in Māori and indigenous agri-food settings.

2.6.2 Professor Ralph Sims, Director of the Centre for Energy Research in the School for Engineering and Advanced Technology, was invited to teach at the Kyung Hee University's International Global Co-operative Summer School *Sustainability Development Towards a Greed Planet* (under a contract with Massey University for \$US10,000). A key reasons for accepting the teaching role was that Professor Sims was able use the resource materials prepared for the new Massey University paper *Sustainable Energy and Society*, the core introduction paper for the new Master of Engineering Studies in both the Renewable Energy and Energy Management options. Over 135 students attended the Sustainability course and around 200 the Global Governance course, now in its seventh year.

2.6.3 Contracts have been signed with Pasture 21, an industry-wide funding group, for the *Pastoral 21 Work Programme: Delivering Environmental Solutions for Sustainable Productivity Outcomes for New Zealand's Pastoral Industries - Phase 2 Regional Farm* research programme. This project builds on Massey University research and will see the development of cow housing facilities on the Massey No.4 dairy farm. The project provides \$1.2m per annum for five-years and aims to increase the productivity and profitability of a typical Manawatū dairy farm whilst reducing its environmental footprint due to nitrate leaching and phosphorus and faecal runoff. This project is particularly relevant with the announcement that the Environment Court has approved the original 2007 Horizons One Plan, which will place strict nitrate leaching limits on dairy farms in nitrate sensitive catchments of the Manawatū River.

2.7 One-University projects:

I sat in with the establishment teams for the Institute of Education and the College of Health in mid-September. Excellent progress is being made in both cases. The amount of work that has to go on behind the scenes to establish these two major outcomes from the Academic Reform process is considerable. Key to success will be the appointment of leaders for the new entities. Hopefully this can be achieved by the year end. In the meantime, I have encouraged staff to keep talking about the changes taking place at Massey University – they are substantial and will attract the interest of people from around the world.

2.7.1 Institute of Education update

The Institute of Education Implementation Committee, and its workstream subgroups, meet regularly to consider issues associated with the merger of the Institute of Education into the College Humanities and Social Sciences. Progress updates from the committee can be found on the “Institute of Education Implementation Committee” page of the staffroom website: http://www.massey.ac.nz/massey/staffroom/institute-of-education/institute-of-education_home.cfm

Discussions with stakeholders is ongoing including activities, such as: the Pro Vice-Chancellor (College of Business) Professor Ted Zorn and I made presentations to the North Harbour Secondary School Principals Association. The meeting was hosted on the Albany campus and Michael Barnett, chief executive of the Auckland Chamber of Commerce, came along to support us; the Pro Vice-Chancellor (College of Education) Professor James Chapman addressed the North Shore Senior Managers Association on the future direction of Massey University’s Initial Teacher Education Programmes, in the main these are deputy principals and assistant principals, who often oversee the induction of beginning teachers or teaching experience placements; secondary school principals from the Manawatū region also met with the University’s leadership team, senior staff and students as part of the SLT regional engagement programme with staff and stakeholders.

2.7.2 College of Health Establishment Group update

The College of Health Establishment Group is making good progress. An update on decisions can be found on the Massey University “College of Health Establishment” page of the staffroom website http://www.massey.ac.nz/massey/staffroom/college-of-health-establishment/college-of-health-establishment_home.cfm. Staff who will be moving to the College of Health will be advised by the end of September.

The College of Health presence at August Open Days sparked a lot of positive interest from students. A college of health establishment feedback email address has been created to provide a mechanism for the collection of staff comments and queries: CollegeHealthEstablishment@massey.ac.nz.

3.0 Academic

3.1 Six major Massey projects have been awarded funding in this year’s science innovation round. The fund is administered by The Science + Innovation Group within the Ministry of Business, Innovation and Employment (formerly the Ministry of Science and Innovation). The recipients are:

Health and Society Research Fund

Ngā Tangata Oho Mairangi: regional impacts of demographic and economic change	Led by Professor Paul Spoonley, College of Humanities and Social Sciences	\$800,000 over 2 years
Understanding factors that build resilience in New Zealand	Led by Professor David Johnston, Joint Centre for Disaster Research	\$796,000 over 2 years
eSOCSCI Hui Rangahau Tahī: a social research knowledge space	Led by Associate Professor Robin Peace, School of People, Environment and Planning	\$598,629 over 2 years
The participation of older people: independence, contribution, connection	Led by Associate Professor Chris Stephens, School of Psychology	\$598,629 over 2 years

Environmental Research Fund

Marine ecosystem services valuation (Smart Idea)	Led by Professor Murray Patterson, School of People, Environment and Planning	\$1,000,000 over 2 years
--	---	--------------------------

High-Value Manufacturing and Services Research

New Cathodes (Smart Idea)	Led by Professor Simon Hall, Institute of Fundamental Sciences	\$964,050 over 2 years
---------------------------	--	------------------------

In 'Health and Society', the College of Humanities and Social Sciences achieved an outstanding result; half of all projects funded (four of the eight funded) and more than 50 per cent of the funding (\$2.8 million from \$5.1 million) was awarded to the college. What was unusual was that the eSocSi bid sought funding for one year, and MSI and the Minister chose to provide funding for two years (above).

This successful result trumpets the success of Massey social scientists as well as testifying to the success of the College in its first step in preparing for its new profile in 2013. The extent of the dominance of the College of Humanities and Social Sciences is highly unusual and has not been seen previously in the Foundation of Research, Science and Technology/Ministry of Science and Innovation funding rounds with regard to any university. This dominance positions the College very well for the next few years in terms of profile and external funding. (Please refer to Appendices II and III for further details.)

Congratulations to all involved – simply spectacular.

- 3.2 Professor Jeroen Douwes, Associate Director Barry Borman and the team at the Centre for Public Health Research, were awarded a \$1.5 million Health Research Council grant over three years from the Ministry of Health for the continued development of the National Environmental Health Indicators programme.
- 3.3 Professor Robert McKibbin, Institute of Information and Mathematical Sciences, received the 2012 ANZIAM (Australian and New Zealand Industrial and Applied Mathematics group) Medal for his lifelong work in applied and industrial mathematics. The medal, awarded biennially, is the premier award for Applied and Industrial Mathematics in our region. Dr McKibbin is one of the pre-eminent applied mathematicians in New Zealand, with a particular focus on geophysical and industrial applications, from modelling hydrothermal eruptions in areas such as Rotorua and the distribution of volcanic dust from eruptions, to fluid motion and pollution transport in groundwater aquifers, ground subsidence and aluminium and iron smelting. Dr McKibbin was recognized at the awards ceremony for his contribution to research and enhancing the profile of applied and industrial maths through teaching and mentoring, including supervising more than 20 PhD and master's students.
- 3.4 Professor Surinder Saggar, Professorial Research Fellow in Environmental Sciences, Institute of Natural Resources, has been recognised for his outstanding contribution to the New Zealand agricultural and horticultural sciences by being awarded a Fellow of The New Zealand Institute of Agricultural and Horticultural Science.
- 3.5 For the third time in five years the Civil Aviation Authority Flight Instructor Award has been awarded to a current or former School of Aviation flight instructor. The 2012 award was won by former chief flight instructor Gavin Miller, and previous winners have included Paul Kearney, and Mark Carter.
- 3.6 Associate Professor Lisa Emerson, School of English and Media Studies, has been appointed Senior Fellow of the Higher Education Academy in the United Kingdom. Dr Emerson is the only current Senior Fellow at the organisation working for a New Zealand university.
- 3.7 Professor Ken Hawick from the Institute of Information and Mathematical Sciences has recently been elected as a Fellow of the British Computer Society.

- 3.8 Professor Bernd Rehm in the Institute of Molecular BioSciences has become a Principal Investigator of the MacDiarmid Institute for Advanced Materials and Nanotechnology.
- 3.9 Professor Surinder Saggar, Institute of Natural Resources, has been made a Fellow of the New Zealand Institute of Agricultural and Horticultural Science, for his contribution to agricultural and horticultural sciences, both in India and New Zealand.
- 3.10 Professor Cindy Kiro, School of Public Health, has been awarded the Public Health Association's annual Public Health Champion award. Association president Monica Briggs said that she could not ask for a more worthy recipient than Dr Kiro. "Cindy has long been a courageous advocate for the health and wellbeing of our nation's children. Her passion and determination to make New Zealand a better place for young people to grow up is an example to us all."
- 3.11 Dr James Faulkner and Dr Lee Stoner, School of Sport and Exercise, along with Dr Dani Lambrick, Institute of Food Nutrition and Human Health, have been awarded \$5000 by the Paykel Trust to look at exercise and cerebral oxygenation in patients with acute stroke.
- 3.12 Professor Qiao Wang, Institute of Natural Resources, Awarded the Distinguished Scientist Award by the Entomological Society of America.
- 3.13 Professor Ravi Ravindran, Institute of Food Nutrition and Human Health, has been awarded the highly prestigious J M Bell Memorial Lectureship – conferred in recognition of lifetime achievements in Animal Science.
- 3.14 Professor Ravi Ravindran, has also received \$382,000 funding from Danisco Animal Nutrition, United Kingdom, for an eight-month project titled *Effects of Enzyme Addition on the Performance and Digestibility of Broilers fed Corn-soy diets Differing in Particle Size*.
- 3.15 Professor Ravi Ravindran, has also been invited by *Animal Feed Science and Technology*, a high-impact international journal published by Elsevier, the Netherlands, to guest edit a special issue on Nutrition and Pathology of Non-ruminants.
- 3.16 A former Massey horticultural student and his supervisors have won a major international award. PhD graduate Dr Ben van Hooijdonk, Dr David Woolley (Institute of Natural Resources) and Professor Emeritus Ian Warrington, together with Dr Stuart Tustin from Plant and Food Research, were presented with the Outstanding Fruit Publication Award at the annual conference of the American Society for Horticultural Science in Miami. The award recognises the best fruit science paper published in that society's journal for 2011.
- 3.17 Three recent advertising graduates from the Institute of Communication Design, Cece Chu and Ryan Price, and Tammy Keegan, worked on the new high profile advertising campaign for New Zealand Tourism *100 per cent Middle Earth*. It is rare for such recent graduates to work on such a high profile campaign, a testimony to the high calibre of College of Creative Arts graduates.
- 3.18 Chris Jackson, lecturer in Industrial Design in the Institute of Design for Industry and Environment, was elected to the international Board of Fab Lab for a three-year duration.
- 3.19 2011 Institute of Communication Design graduates Natasha Godetz (Advertising) and Lisa Martin (Digital) have won a Student Notable Award in the Core77 Design Awards (open entry) for their project *Arthritis Challenge*. Core77 Design Awards recognises excellence in all areas of design enterprise and is a highly celebrated design awards platform.
- 3.20 Two Massey University Industrial Design students made the short list of three for final judging in the Dyson Product Design Awards NZ 2012 announced in August. They were Nick Ross from Wellington and Nick Marks from Albany.
- Nick Ross went on to win the event with *AxolotyI* a tree-harvesting machine designed to cut and separate tree trunks, branches and needles on site, and return the tree's nutrients to the ground for natural regeneration. The judges were unanimous in their

decision. David Lovegrove, member of the Designers Institute and the award's head judge added: *This design is the best research project we've seen from the New Zealand entries because Nick has not only produced a beautiful, well resolved design, but he has gone a step further and widely engaged with the international forestry industry.*

- Nick Mark one of the runners up designed *PressureAID*, a waterproof ear device for the hearing impaired, which aims to improve sound and give children and adults an opportunity to enter the water and enjoy swimming and other water sport. The device is designed to be worn inside the ear: when the ear is submerged a bubble of air inside the device is compressed, creating a water-tight seal in the ear canal, preventing water from entering the canal.
- 3.21 Fashion student Jack Hill and recent graduates Stephanie Bellamy and Kerry Wong were voted into the top three: Westpac Young Fashion Designer Competition 2012, and showed their collections at Fashion Week in early September.
- 3.22 Institute of Communication Design students and one staff member are finalists in the 2012 NZ Best Awards:
- Student Graphics – 10 out of 27 finalists are Massey – the most from any single institution.
 - Student Interactive – four of nine finalists are Massey – the most from any single institution.
 - One entry finalist in the Spatial category – lecturer Tanya Marriot.
- The winners will be announced in October.
- 3.23 This year saw a bumper crop for our fashion design students and graduates, with eight award winners competing in the Hokonui Fashion Awards 2012, including:
- Soortariya Utto (Wellington), won the *Westpac Young Designer Award*. This third-year fashion student also received second place in the Denim Award.
 - Anna von Hartitzsch (Napier), 2010 graduate, won the *Carvin Streetwear – Denim Award*.
 - Ruth Bucknell (Masterton), 2008 graduate, runner-up of the *Carvin Streetwear – Denim Award*.
 - Soortariya Utto (Wellington), student work from 212.317, runner-up of the *Carvin Streetwear Collections Award*.
 - Millie Aitken (Wellington), student work from 212.317, won the *Heartland Hotel Croydon – Nightlife Award*.
 - Merit Awards in the *Open Section* went to:
 - Mary Hutchison (Hamilton), current fourth-year student work from 212.317.
 - Kimberley McCarthy (Hamilton), current third-year student work from 212.317.
 - Hannah Rutherford (Wellington), current fourth-year student work from 212.317.
- 3.24 Distance Education and Learning Futures Alliance (DELFA) is preparing for an official launch during October, including an announcement regarding the first group of associate members. A nine-member international advisory board has also been confirmed and further information can be found at: http://www.massey.ac.nz/massey/staffroom/teaching-and-learning/delfa/international-advisory-board/international-advisory-board_home.cfm
- 3.25 SLT has approved enhanced criteria for Distinguished Professor, which are designed to promote a University-wide culture of peer esteem and recognition amongst the Professoriate of its most pre-eminent academics across all our discipline areas. Pro Vice-Chancellors are encouraged and invited to nominate their most esteemed colleagues for this highest University recognition. Details can be viewed in the People and Organisational Development intranet site <http://www.massey.ac.nz/massey/staffroom/national-shared-services/pod/pay->

[benefits-and-recognition/recognition-of-excellence/awards.cfm](#) with applications due by November 5 2012.

3.26 Accreditation

- 3.26.1 International accreditation of programmes is becoming increasingly important. It was great, therefore, to see that the Pacific Association of Quantity Surveyors have confirmed accreditation of the Bachelor of Construction (Quantity Surveying) programme. I hear particular thanks are due to Professor Don Cleland, Professor Ian Maddox and Dr Jasper Mbachu from the School of Engineering and Advanced Technology.
- 3.26.2 The Institute of Professional Engineers of New Zealand (IPENZ) accreditation for Product Development and Food Engineering degrees is now confirmed. Advice as to whether accreditation can be delayed until rollout of the new Bachelor of Engineering is complete is awaited.
- 3.26.3 A visit from members of the US-based Accrediting Council on Education in Journalism and Mass Communications (ACEJMC) has taken place to advise the School of Communication, Journalism and Marketing on its preparations to gain ACEJMC accreditation. The feedback was positive about the quality of the Bachelor of Communication majors being proposed for accreditation, and the ACEJMC also outlined the specific requirements it would like to see in the degree.

4.0 Connections and Responsibility

- 4.1 Advancing our goals of connections and responsibility, Massey University seeks to provide opportunities and platforms to connect our areas of strength with national and international experts and our wider communities of interest. With the added purpose of reinforcing strong strategic connections and taking the opportunity to advance scholarship and contribute our knowledge and expertise, the University promotes and hosts conferences, forums and other forms of participation. The following are by way of example:
 - 4.1.1 The ecentre has introduced three different levels of its ecentreSprint market validation programme to make entrepreneurship more accessible, especially for those in the early stages of developing a business.
 - 4.1.2 Massey University's College of Creative Arts, the Wellington City Council and local award design company Storybox teamed up to light up Wellington's dark nights in an exciting new venture. During the international environmental conference in September Digital Earth Summit locals and visitors alike were treated to a walking trail of transformation along the waterfront from the lagoon to Te Papa.
 - 4.1.3 The College of Creative Arts celebrated Māori student achievement with the 2012 Iwi Creativity poster exhibition in September, which showcased the work of 15 students in design, visual and material culture, and fine arts. Each poster presents samples of the students' creative work along with a personal statement and details of their iwi affiliations. The Iwi Creativity Students 2012 are majoring in fine arts, textile design, visual communication design, photographic design and industrial design. The work featured in their posters ranges from typography and illustration to a hand-painted wallpaper collection to painting and sculpture to photography to designs for better quad bike safety.
 - 4.1.4 The red ribbon has been ceremonially cut at Australasia's first Fab Lab. The director of Massachusetts Institute of Technology's Center for Bits and Atoms, Professor Neil Gershenfeld, and Massey University Industrial Design lecturer, Chris Jackson, officially opened the lab. The digital fabrication lab was well tested in late August as Massey and MIT jointly hosted Fab8NZ in and around the facility as part of the eighth annual meeting of the international Fab Lab network. Fab8NZ is the annual meeting of the Fab Lab international network and attracted makers, designers and other people who use digital fabrication technology from around the world. Countries represented included Afghanistan, Australia, Belgium, China, Finland, Germany, India, Japan, Kenya, the Netherlands, New Zealand,

Norway, Peru, Russia, South Africa, South Korea, Singapore, Spain, the United States and the United Kingdom.

The one-day public symposium held at the Michael Centre, saw more than 300 participants attend. Discussions have been undertaken with other organisations interested in setting up their own Fab Labs or being affiliated with ours, including the Hutt City Library and the National Library. Further potential outreach has briefly been discussed with MIT with regards to setting up the first Pacific Island Fab Lab in Samoa.

- 4.1.5 Lecturer Donald Preston, Institute of Communication Design, in collaboration with master's student Klaus Kremer offered a workshop at the sixth Australasian Natural Hazards Management Conference in Christchurch. The workshop demonstrated the importance of aspects of design in emergency situations, and demonstrated Klaus' master's project on tsunami warning and education adapted for smart phones.
- 4.1.6 Senior lecturer and Acting Associate Head of the Institute of Communication Design Gray Hodgkinson has been invited to sit on the five-year review committee for the Bachelor of Animation Degree with Honours programme for Griffith University, Australia.
- 4.1.7 In partnership with Massey University, The British Council Christchurch Scholarships *Designing a Vibrant and Resilient Society*, challenged design, engineering and architecture students and graduates to submit concepts to support Christchurch's redesign. The entrants were briefed to enter design ideas for a vibrant and resilient society. The contest produced 61 entries from across New Zealand tertiary institutes and graduates. Final judging was completed on August 20 during the sixth Australian Natural Hazards Management Conference 2012 at Canterbury University. Massey University Spatial Design students Oliver Blair and Maragarita Lanev made the shortlist of 10 for final judging.
- 4.1.8 Mrs Raquel Drenzo, School of Humanities, is teaching an introductory Spanish Contact Course at the University of New England, Armidale, Australia.
- 4.1.9 Professor Steve LaGrow, School of Health and Social Services, has been appointed associate editor for the *Journal of Visual Impairment and Blindness*.
- 4.1.10 The Volcanic Risk Solutions (VRS) team, from the Institute of Natural Resources, was heavily involved in the response to the eruption of Mt Tongariro on August 6. Massey staff and students were some of the first scientists at Tongariro after the eruption and the team collected samples of volcanic ash and other material for analysis. Rapid analysis of the ash samples by VRS staff and students (in conjunction with Fertilizer and Lime Research Centre and the University of Canterbury) allowed comprehensive information on the hazard the ash posed to be communicated to the public less than 48 hours after the eruption. Results from the team's extensive analysis of the ash and other collected data are regularly communicated to the hazard response agencies and the VRS has also played a key role in the national response team's discussions on the nature of the eruption and assessment of the likelihood of further activity. Computational modelling by the team has been used as the basis for a hazard map that has been widely disseminated by Civil Defence and Emergency Management groups.
- 4.1.11 The School of Engineering and Advanced Technology staff on the Albany campus are to host the Asia-Pacific Robotics event in early December. The event is being organised by KIWIBOTS.
- 4.1.12 A show produced by Screentime with the working title *Animal Science*, has won funding of \$499,293 from NZ on Air. Executive producer Philly de Lacey said the 13 half-hour shows would look at the work of Massey University's Institute of Veterinary, animal and Biomedical Science in Manawatū. Watch this space.
- 4.1.13 The 2012 ANZ Massey Economics Challenge took place on the Albany and Manawatū campuses on August 31. Fifteen teams of secondary school pupils competed in a microeconomic quiz and then gave a presentation on whether they thought state asset sales were the answer to New Zealand's debt problems. Macleans College took out the Albany

competition for the second year running, and Wanganui High School won the Manawatū competition. Many thanks to all those involved.

- 4.1.14 A team of Massey researchers based in the Albany School of Management was recently commissioned by the International Labour Organisation (ILO) to produce a report on employment policies in Papua New Guinea. The project, which involved interview fieldwork in Papua New Guinea, was led by Associate Professor Jane Parker and also included Professor Jim Arrowsmith, Dr David Tappin and doctoral candidate Tino Nemani. Dr Parker has been asked to attend a meeting in Papua New Guinea between the ILO and state, labour and employer officials to discuss the report and key research findings.
- 4.1.15 Professor Ralph Stablein, School of Management, has been invited to join the editorial board of the *Canadian Journal of Administrative Sciences* for his considerable experience in the area of management studies. Professor Stablein's term begins immediately and will run until the end of 2016.
- 4.1.16 The Fin-Ed Centre (Financial Education and Research Centre) and Workplace Savings NZ have released New Zealand's first Retirement Expenditure Guidelines. The survey showed 47 per cent of retirees don't feel they have adequate financial resources to meet their retirement needs. (Please note the Fin-Ed Centre is the new name for the NZ Centre of Personal Finance Education.)

The Fin-Ed Centre celebrated Money Week at the beginning of September by launching the 'Fin-Ed Improving Your Personal Finances' series of certificate courses. A second series of courses, designed for personal finance educators, is also in the pipeline.

- 4.1.17 Associate Professor Ian Laird, of the Centre for Ergonomics, Occupational Safety and Health, has been invited to join an Academics Reference Group to assist with the Government's Strategic Review of the New Zealand Workplace Health and Safety System.
- 4.1.18 Chloe Akers, Bachelor of Education/Diploma of Education student, won a bronze medal at the World University Equestrian Games in Aachen, Germany.
- 4.1.19 Helen Bruce, Bachelor of Applied Sciences student, won a bronze medal at the World University Equestrian Games in Aachen, Germany.

4.2 Open Days

- 4.2.1 Open Days – Wellington campus
The Wellington campus open days in August were very successful with wonderful Wellington weather and Te Ara Hihiko to provide a showcase. The exhibitions of work and tours by staff provided engagement and demonstrated the Creative campus role and contribution to the 'Engine of the New NZ'.
- 4.2.2 More than 350 pupils and teachers from schools throughout the Central North Island attended the year 13 History Seminar hosted by the School of Humanities on August 10.
- 4.2.3 The School of Humanities East Asian programme hosted the 20th Massey University Japanese Speech Contest on August 17. Twenty-five secondary school pupils from the Manawatū, Hawke's Bay and Taupo participated. The event was supported by the Embassy of Japan and the Japan Foundation.
- 4.3 With the purpose of reinforcing strong strategic connections and taking the opportunity to present the University's point of view, I meet with, talk and interface with various people and groups around New Zealand and overseas. The following are by way of example:
- Spoke at the launch of the Cancer Society's Daffodil Day.
 - Met with Martin Snedden, chief executive of the Tourism Industry Association.
 - Catch up with Professor Charles Daugherty who, until recently, was the Director of the Allan Wilson Centre.
 - Attended the Wellington Employers' Chamber of Commerce Policy Council.
 - Met with Minister for Arts, Culture and Heritage Hon Chris Finlayson.

- Attended the inaugural meeting of the AgriFood Innovation Board comprised of Massey, AgResearch, Plant and Food, Riddet Institute, Fonterra and the BioCommerce Centre, held in August.
- Participated in the New Zealand Food Awards – Finalists Announcement.
- Met with the Graeme Dingle, Foundation for Youth Development.
- Met with Peter Clare, chief executive of the Westpac bank, when he visited the Albany campus.
- Speech to North Harbour Secondary Schools Principals' lunch at Albany.
- Signing of the Auckland Tertiary Network Partnering Agreement Certificates.
- Discussion with Auckland Mayor Len Brown.
- Presented certificates at the ANZ Economic Challenge Day.
- Interview with Jamie MacKay from RadioSport's The Farming Show.
- Discussion concerning a partnership with Horizons Regional Council focused on water quality
- Met with the Ministry of Culture and Heritage.
- Attended the AgriOne Board (this is a Massey, Lincoln, Dairy NZ partnership) September meeting.
- Attended a Wellington Chamber of Commerce meeting.
- Met with the Minister of Primary Industries Hon David Carter.
- Met with the Iranian Ambassador Seyed Majid Tafreshi Khameneh to discuss international students.
- Attended a Wellington Employers Chamber of Commerce meeting.
- Met with the Tertiary Education Commission to discuss our Investment Plan.
- Interview with Julian Nixon from TV9.
- Presented to and discussion with Members of Parliament and Community Council representatives in the north of Auckland. I met with a number of local Auckland North MPs and Community Council members to discuss Massey's plans for development in the region. It remains a source of enormous frustration to everyone in Auckland that the Government has capped enrolments making it difficult to respond to the demands of a rapidly growing community. We are, however, doing all we can to respond in ways that are allowed within Government policy. Our ideas were enthusiastically received. Thanks to the staff who attended the meeting.
- Speech to the New Zealand College of Chiropractors conference.
- Attended the Central Districts Cancer Society Board September meeting.
- Attended the BioCommerce Centre Board September meeting.
- Hosted a visit by the Swiss Ambassador Dr Marion Weichelt, who presented a seminar on how to improve democracy, on the Manawatū campus.
- Attended the Agrifood Business Advisory Group September meeting.
- Attended the Volunteer Service Abroad celebration of 50 years of activity in Asia, Africa and the Pacific.

Please also refer to item 2.2.1 above for international connections.

4.4 **Bereavements**

4.4.1 Felicity Paige Wren

Felicity Wren, a third-year Bachelor of Design (Honours) student in the College of Creative Arts at Massey's Wellington campus, died in a car crash south of Auckland on August 31. On behalf of Massey University, I have conveyed our deepest sympathy and heartfelt condolences to Ms Wren's family, friends and students and staff who knew her.

5.0 **Financial**

5.1 **Budget 2013**

As mentioned in my last report Budget 2013 preparation is in full swing.

- 5.2 On the September 10 the launch was held for EDGE, the new MUSAC (Massey University School Administration by Computer) cloud based Student Management Solution.

- 5.3 Ambassadors have been appointed to the fundraising endeavours for the new Wildbase Hospital. They are: Lady Raewyn Henry; Nick Croswell, (captain of the Turbos); Wellington businessman, philanthropist and bird-lover, Craig Sheppard; and local business identities, Dave and Vicki Stewart. A small meet and greet function was held earlier in the month.

6.0 Enabling Excellence

- 6.1 Last year an attempt was made to explore the possibility of establishing a Massey University Press. Unfortunately, a practical way forward was not identified. Discussions, however, have continued through a Massey Press network of interested academic staff, to advance the idea with the aim of developing a workable (affordable) proposal for 2013.
- 6.2 Workshops are under way to give staff an opportunity to be part of the development of Massey's new electronic working environment, including a new intranet and electronic document and records system.
- 6.3 Following a very successful launch last year, the Massey 2012-13 Women in Leadership programme was announced recently and the application form is available online. Many staff have expressed interest so it is worth noting that the deadline for applications is September 28 2012 and we still welcome nominations from across all units.
- 6.4 The University Archives has moved and is now in its refurbished space in the old Practical Teaching Complex. It finally has adequate space, and conditions which conform to the standards required by National Archives. The Hokowhitu Library move is also under way and over the next month spaces will be rearranged to accommodate staff and resources within the Turitea library.
- 6.5 The next phase of the Heritage Restoration and College of Education Relocation programme is starting with plans for another temporary village on Collinson Rd being drawn up. These will house some College of Education staff and others will go into the National Student Administration and Teaching Support building diagonally opposite on Albany Drive. Student administration staff will move to Hokowhitu in September.
- 6.6 The Library and Information Association conference was held in Palmerston North in September for the first time in almost 20 years. Linda Palmer, the Deputy University Librarian is the convenor, and many of the Massey University Library staff were involved in programme, social and logistic activities. Registrations (about 500) are a tribute to the hard work in preparation, and the calibre of overseas keynote speakers from Denmark and the United States.
- 6.7 Professional and Continuing Education (PaCE) welcomed Dr Liz Tully as the Associate Director of Foundation Education. Dr Tully is the final appointment for the new management structure spanning International Study Tours (Michelle Daly), English Language (Katy Mann Benn), Professional Development (Harry Verhagen), Foundation Education (Dr Liz Tully) and Business Development (Damien Banks). Any enquires regarding the new structure or feedback regarding particular areas can be directed to Andrea Flavel or the appropriate manager.
- 6.8 Highlights of meetings I have had with Massey staff and associated groups included:
- Participated in the SLT engagement day on the Manawatū campus – this will include meeting with local School Principals, Women in Leadership Action Learning Groups and Heads of Departments and Institutes.
 - Met with Chancellor Dr Russ Ballard.
 - Discussion on Massey Sports strategy.
 - Discussion on upcoming visit to Indonesia and Taiwan.
 - Discussion with the Institute of Education Director search team.
 - Met with the Massey IT staff based at the Hokowhitu campus.
 - Attend the workshop on the future of university disciplines.
 - Chaired Tenders Board meetings (August and September).
 - Attended SLT Sub-committees (August and September).

- Chaired the Professorial Promotions Committee.
- Review of the recent visits to Sri Lanka, India and Singapore
- Discussion on a possible centre for Government and Governance (Please also refer to item 7.1 below for further information).
- Attended the launch of the Colombo Village (this is the village that has been built to accommodate staff who have shifted from their home base to allow for new building to take place).
- Chaired the new New Zealand Symposium group.
- Audit and Risk Committee September meeting.
- Attended the September Council meeting.
- Participated in SLT involvement in a workshop on Positive Workplaces.
- Catch up with Council member Alistair Scott.
- A first look at the candidates for the Foundation Pro Vice-Chancellor College of Health.
- Launch of the Massey University School Administration by Computer new cloud based student management solution.
- Attended the Honorary Awards Committee meeting.
- Chaired the SLT meeting in September.
- Discussion with the Institute of Education Implementation Committee.
- Meeting with the Albany Student Club Presidents. The Campus Registrar Andrea Davies and I met with Student Club Presidents to hear about the activities of their clubs. In this era of voluntary student membership of associations these clubs are even more important to the life of the University. There is a great deal going on and the potential for a lot more. The University is keen to ensure clubs on all campuses are well supported.
- Attended the College of Health Establishment Group meeting.
- Discussion of Massey's role in Northland.
- Discussion about the progress of the Knowledge Hub.
- A catch-up with the External Relations team.
- Attended the Combined Unions Meeting.
- Spoke at the unveiling of a special rock mural in the AgHort Sciences Building and thank you to the staff who have preserved valuable glass slides and maps over many years. The slides and maps are to be archived.
- Meeting to discuss the University's Internationalisation strategy.
- Shortlisting meeting for the Foundation Director of the Institute of Education.
- Discussion focused on developing Massey's agri-food portfolio.
- Filming for the ShakeOut video (this is for the nationwide earthquake drop, cover and hold event on the September 26).
- Meeting to review the upcoming visit to Indonesia.
- Attended Riddet Institute Board meeting.
- Discussion with staff interested in a possible University press (see item 6.1 above).
- Met with student presidents.
- Attended the launch of Wildbase (the name now used by the Massey's Wildlife Hospital).
- Dropped into Dr Roger Openshaw's retirement function.
- Attended the Massey Governance Committee.
- Attended the Massey versus Lincoln Netball and Massey versus Lincoln LA Brooks Trophy in Rugby – we won both.

These meetings with staff are very useful. I actively seek meetings but am also pleased to be invited to discuss any of the issues the University is dealing with.

- 6.9 There are a lot of issues being advanced through SLT at the moment, these include: High performance environment; ITS update by Clive Martis; treatment of professional fees – Nolan report; Investment Plan 2013-1015; staff survey; position management project; Honorary Academic Appointments policy; Domestic Tuition Fees 2013 policy; Data Networking policy; remuneration working party for professional services staff; 2011 Strategic Innovations Fund grant reports (Massey Live and Massey Mobile); SLT 14 June 2012 planning day action points; Institute of Education Implementation committee; monthly portfolio update papers from Assistant Vice-Chancellors (Research and Enterprise; External Relations; Academic and International; Finance, Strategy and Information Technology; University Registrar;

People and Organisational Development; Māori and Pasifika), and Pro Vice-Chancellors (Business; Humanities and Social Sciences; Education; Creative Arts; Sciences); output costs reporting requirements; Consolidated Performance Report: quarter two, 2012.

Further explanation on these items is provided in the SLT web reports available via the University Management-Senior Leadership Team webpage
http://www.massey.ac.nz/massey/about-massey/university-management/university-management/university-management_home.cfm.

7.0 Opportunities/Threats

- 7.1 I mentioned in item 6.1 (above), the meeting to discuss a Centre for Government and Governance, which I understand went well and a proposal is being developed. The reason for mentioning the Centre again is that it is one of many excellent initiatives being looked at across the University.

The overall change strategy of the University places the emphasis on our academic mission. In turn this has led to work on the research platforms and the academic programmes that will define the University. The College of Health and the Institute of Education are examples of large scale changes that are taking place. Strong interest in specific areas like government, the Pacific and indigenous leadership provide examples of staff from across campuses and Colleges getting together to discuss how they might contribute to the understanding of particular areas of knowledge.

These kinds of developments are at the heart of what the University needs to do and is doing. We need to have a clear sense of direction (the engine of the new New Zealand) and an understanding of what Massey wants to be known for. Thank you to the staff involved with the government and governance initiative and to those who are involved in the very many other initiatives that are making the University such an exciting place to be.

8.0 Overall sense/feel of the place

- 8.1 The individual and combined excellence of Massey's people continues to be recognised by their peers. This was well demonstrated through the unprecedented success of this years science innovation funding round (refer item 3.1 above for further details).

Appendices attached:

Appendix I: Golden glow for Fisher with world-record swim (Ref. item 1.1)

Appendix II: \$3.8m for researchers to tackle big issues (Ref. item 3.1)

Appendix III: Funding boost for novel battery research (Ref. item 3.1)

Steve Maharey



London Paralympic gold medallist Mary Fisher on the victory dais.

Golden glow for Fisher with world-record swim

School of Psychology student Mary Fisher has blazed her way to a world-record swim winning a gold medal to end the London Paralympics on a high.

A week after winning two silvers and a bronze, the visually impaired 19 year-old finished the games in style, winning the S11 200m individual medley in a world record time of two minutes, 46 seconds, point 91 (2:46.91).

Ms Fisher, a first-year Bachelor of Science student majoring in psychology at the Wellington campus, won her other medals in the 100-metre backstroke and 100-metre freestyle (both silver) and 50-metre freestyle (bronze) respectively.

Swimming in the S11 class requires her to wear blackened goggles and for someone to tap her as she approaches the swimming pool wall.

Campus student advisor (Disability) Heather McCallum says Ms Fisher had to overcome other challenges before getting to London too. "She is a straight A student in spite of missing classes in semester one due to having to attend training camps."

Ms Fisher, who studies using electronic formats for her course work, had to take other tests she would otherwise have missed, in advance of her departure for her first Paralympic Games.

All of her lecturers had been incredibly supportive and excited for her success, Ms McCallum says of the Upper Hutt teenager who is a popular presence on campus. "Mary manages the demands of being an elite athlete and an excellent student by training and studying hard."

Another Massey University student, Daniel Holt, competed in a number of freestyle events at the games.

Born with a condition called albinism, Mr Holt, who studies Business Studies, only has around one-tenth of the vision of a person with normal sight.

Competing in the S13 category, he finished fourth in his favorite event, the 400m freestyle. He also placed 10th in the 100m freestyle, 10th in the 100m butterfly and 15th in the 50m freestyle.

\$3.8m for researchers to tackle big issues

Massey University researchers will study population movements, marine ecosystems and communities' resilience to disasters, thanks to \$3.8 million in government research grants announced today.

Five major Massey projects were awarded funding in this year's science investment round announced by Science and Innovation Minister Steven Joyce.

The Ministry of Business, Innovation and Employment Science said the main focus of the grants is high-quality science that delivers results. Forty-seven projects received a total \$133 million.

Vice-Chancellor Steve Maharey says Massey aims to be a world leader in the areas of research it specialises in and supports through collaborations with a range of stakeholders. "The grants announced today reflect the efforts and ability of our staff to achieve that goal and find solutions to issues that are important to New Zealand and are relevant in a wider, global context."

Assistant Vice-Chancellor (Research and Enterprise) Professor Brigid Heywood says she is delighted with the outcomes of the funding announcements. "It demonstrates that we undertake and support research that is clearly of value to New Zealand, with notable contributions from the University's health and society specialists.

"The Government's funding investments also extend our growing capability in emergency and disaster management, and our active engagement with developing the infrastructures underpinning the marine ecosystems that are central to this nation's future prosperity."

A project led by Professor Murray Patterson, from the School of People, Environment and Planning, received \$1 million. It aims to develop a robust framework to characterise, quantify, map and place an economic value on coastal-marine ecosystem services and will use Tasman Bay as its test-bed. Ecosystem services are benefits derived from ecological processes that occur in the natural and human-modified world that typically are not considered in economic decision-making – for example nutrient recycling, climate regulation, carbon sequestration, and food provision, Professor Patterson says. This research will "make visible" these coastal-marine ecosystem services by placing an economic value on them as well as socio-cultural valuations.

A study headed by Professor Paul Spoonley, from the College of Humanities and Social Sciences, on the regional impacts of demographic and economic change received \$800,000. New Zealand is experiencing significant population changes as mobility (immigration, emigration, internal migration) combines with an ageing population to impact on labour supply, community development and a sense of belonging or attachment. These demographic and economic changes vary considerably by region and have markedly different outcomes for rural and urban communities. Professor Spoonley's research will provide a detailed model of the nature of these changes at the regional between 1986 and 2013 and will provide projections out to 2036.

Professor David Johnston, from the Joint Centre for Disaster Research, will develop understanding of factors that build resilience in New Zealand. The project, awarded \$796,000 over two years, will consolidate and add to knowledge about resilient communities in New Zealand, across the continuum of hazard mitigation, preparedness, response and recovery – with a particular focus on indigenous knowledge. Building on research on the Canterbury earthquakes, the Rena oil spill, responses to economic shocks, and recovery from natural hazard events, the research will investigate post-disaster community resilience in urban, rural and Māori communities.

A project led by Associate Professor Chris Stephens, from the School of Psychology, received \$598,629 over two years to provide answers to questions about older people's aspirations for independent living, their contributions to paid and voluntary work, and their opportunities to use digital media. The Inclusion, Contributions and Connections study will survey 3200 "baby boomers" aged 63-78 years, and the findings will be used to develop appropriate digital information services, housing provision and employment support policies.

Associate Professor Robin Peace from the College of Humanities and Social Sciences will head a project creating a social research knowledge space. The project, also granted \$598,629 over two

years, will launch a website eSOCSCI Hui Rangahau Tahī (engaged social science) to act as a virtual platform for dialogue, improving access to social research and knowledge, increasing the capacity of researchers, scientists, and policy makers and communities to share knowledge in ways that leads to robust and engaged research, evaluation, policy and policy implementation.

The research contracts will take effect from October and last for between two and six years.

Funding boost for novel battery research

A Massey University research team has been awarded \$964,050 to develop batteries that are cheaper and more sustainable than those currently manufactured.

Professor Simon Hall, of the Institute of Fundamental Sciences, leads the team that has received funding over two years from the Ministry of Business, Innovation and Employment.

Professor Hall and his colleagues, Dr Mark Waterland and Dr Gareth Rowlands, will design a new battery and related technologies based on targeted novel chemistries. The new cathodes should result in less expensive and more sustainable long-term commercial products.

If successful, new manufacturing opportunities could provide benefits to New Zealand through sharing in the \$4.9 billion global stationary battery market and in the \$30 billion global electric vehicle market. The technology could also help mitigate New Zealand's greenhouse gas emissions.

Professor Hall's team has multidisciplinary strengths, with existing experience in developing and commercialising novel battery systems. Its preliminary research, funded in part by the MacDiarmid Institute for Advanced Materials and Nanotechnology, has shown sufficient promise for Massey University and its commercialisation partner the BioCommerce Centre, to form the company Synthodics Ltd. The intellectual property has already been licensed to this company, providing a clear pathway to commercialisation.

The funding was announced today by Science and Innovation Minister Steven Joyce, who says the funded projects have significant export potential. "Our top 10 high-tech companies export \$4 billion of product a year but we need more businesses to grow to this size," Mr Joyce says.



MASSEY UNIVERSITY

MASSEY UNIVERSITY COUNCIL

FINANCIAL REPORT FOR THE EIGHT MONTHS ENDED 31 AUGUST 2012

5 October 2012

PURPOSE

This report summarises the University's financial results for the eight months ended 31 August 2012.

DISCUSSION

Income Statement (Appendix 1)

The University is on track to closely meeting its operating surplus target of \$9M. The year-end surplus is presently forecast to be \$8.8M. Strong controls over expenditure continue to be signalled to ensure the surplus will be achieved.

The operating surplus year to date is \$5.3M above budget and this is expected to reduce as timing differences in expenditure are realised.

EFTS Related Income

Achieving the 2012 income targets has proved challenging with unexpected reductions to budgeted Government grants and a slowdown in the global economic recovery seeing international student numbers grow more slowly than planned. Consequently total income projections have been revised down by 2% or \$7.3M, including Government grants of \$2.9M for performance linked funding and performance based research funding adjustments.

EFTS Related Expenses

Controlling EFTS related costs to mitigate the shortfall in revenue has allowed the operating surplus to be maintained within \$0.2M of budget. EFTS related costs are \$8.3M under budget year to date. This variance is forecast to reduce to \$7.1M at year end.

Contract & Trading Contribution

Contract & Trading surpluses are tracking in line with budget. Income is \$3.0M better than budget which is offset by related cost increases. The full year outturn is forecast to be close to budget.

Balance Sheet (Appendix 2)

Current assets are \$2.7M above budget year to date but the change is offset by a similar reduction in current liabilities, mainly due to clearing GST owed to the IRD. As a result the working capital ratio remains largely unchanged at \$1.24 of current assets for every \$1.00 of

current liabilities. It is expected that the University will maintain a sound working capital position to year end.

The debtor turnover ratio is 29.2 days and in line with the target of 30 days. During the year, a net loan of \$6.5M was repaid to reduce the overall debt exposure and decrease interest costs.

Total equity is presently budgeted at \$939M but asset devaluations are likely if any buildings fail to meet required seismic ratings. The adjustments will reduce the value of assets and equity (through revaluation reserves) and will not affect the University's surplus.

Cash Flow Statement (Appendix 3)

Net cash flows from operating activities are \$75.6M, \$9.2M lower than budget YTD due to timing differences in receipts and payments from budget.

The repayment of the loan will continue to show as a variance in the investing and financing cash flows. The net effect to the University is a more efficient treasury management and an improvement in net interest cash flows.

Overall cash management is in line with the treasury policy.

Capital Expenditure (Appendix 4)

A summary of recurrent capital expenditure for the eight months ending 31 August 2012 is included in the table below:

	2012 FY Budget (\$000)	2012 YTD Actual (\$000)	2012 FY Forecast (\$000)
Group 1 (Recurrent)	23,329	13,286	23,329

RECOMMENDATIONS

It is recommended that Massey University Council:

1. Receive the financial report for the eight months ending 31 August 2012.

Rose Anne MacLeod
Assistant Vice-Chancellor
(Finance, Strategy & Information Technology)

24 September 2012

Appendices

1. Income Statement
2. Balance Sheet
3. Statement of Cash Flows
4. Capital Expenditure Report

Appendix 1

University Income Statement

For the Eight Months Ended 31 August 2012

	YTD ACTUAL (\$000)	YTD BUDGET (\$000)	YTD VARIANCE (\$000)	2011 YTD ACTUAL (\$000)	2011 FY ACTUAL (\$000)	2012 FY BUDGET (\$000)	2012 FY FORECAST (\$000)
EFTS Related Income							
Government Grant							
EFTS Related Government Grants	97,221	97,260	(39)	95,399	143,100	145,890	144,256
TEOC Income	23,514	23,981	(467)	23,965	36,126	35,971	34,671
Total Government Grants	120,734	121,241	(506)	119,364	179,226	181,861	178,927
Student Fee Income							
Domestic Student Fees	67,683	69,393	(1,711)	60,041	90,842	99,129	99,795
International Student Fees	28,518	30,280	(1,762)	24,754	37,220	47,881	42,148
Total Student Fees	96,201	99,673	(3,473)	84,794	128,062	147,010	141,943
Other Income	17,311	16,878	434	17,115	26,088	24,596	25,305
Interest Income	3,068	2,667	402	3,254	4,404	4,000	4,077
Trust Income	1,563	1,569	(6)	1,698	2,943	2,462	2,368
Total EFTS Income	238,878	242,027	(3,150)	226,225	340,723	359,929	352,621
EFTS Related Costs							
Salaries	133,303	132,154	(1,149)	126,284	190,705	195,728	197,052
Other Staff Related Costs	10,727	11,822	1,095	12,139	18,421	17,652	18,013
Asset Related Costs	16,023	18,420	2,397	15,730	27,502	27,961	26,613
Other Direct Costs	36,868	41,926	5,058	34,664	53,698	63,114	57,551
Depreciation	28,730	29,927	1,197	28,378	42,569	46,050	44,179
Interest	968	1,042	74	982	1,500	1,554	1,410
Trust Costs	1,651	1,255	(396)	1,372	1,792	1,871	1,964
Total EFTS Costs	228,269	236,545	8,276	219,549	336,187	353,931	346,781
EFTS Contribution	10,609	5,482	5,127	6,676	4,536	5,998	5,840
Contract & Trading Related Income							
Research Income	35,739	35,822	(83)	39,474	59,290	53,548	54,578
Consultancy Income	3,851	3,028	823	3,362	4,741	4,268	4,919
Teaching & Conference Income	5,691	5,739	(48)	6,592	10,347	8,271	8,667
Trading & Other Income	12,632	10,333	2,300	7,956	11,570	14,282	14,940
Total Contract & Trading Income	57,914	54,922	2,992	57,384	85,948	80,369	83,104
Contract & Trading Related Costs							
Staff Related Costs	21,611	20,186	(1,425)	22,788	34,405	29,980	31,548
Asset Related Costs	1,684	1,691	7	1,889	2,720	2,419	2,311
Other Direct Costs	31,672	30,269	(1,403)	27,936	45,681	44,967	46,317
Total Contract & Trading Costs	54,968	52,146	(2,821)	52,613	82,806	77,366	80,176
Contract & Trading Contribution	2,946	2,775	171	4,772	3,142	3,003	2,927
Total Trading Operating Surplus	13,555	8,257	5,298	11,447	7,678	9,001	8,767

Appendix 2

University Balance Sheet

As at 31 August 2012

	YTD Actual (\$000)	YTD Budget (\$000)	YTD Variance (\$000)	2011 YTD Actual (\$000)	2011FY Actual (\$000)	2012FY Budget (\$000)
ASSETS						
Current Assets						
Cash and Cash Equivalents	36,119	38,465	(2,346)	127,050	40,105	37,024
Prepayments	1,966	1,636	330	2,085	9,382	7,000
Trade and Other Receivables	27,658	25,586	2,072	26,481	22,738	25,141
Inventories	1,525	1,400	125	1,394	1,505	1,400
Biological Assets	3,544	3,400	144	3,372	3,544	3,400
Other Financial Assets	80,349	78,000	2,349	-	43,178	30,000
Non Current Assets Held for Sale	2,297	2,228	69	2,199	2,372	-
Total Current Assets	153,458	150,715	2,743	162,581	122,824	103,965
Non Current Assets						
Trade and Other Receivables	125	125	-	125	125	125
Other Financial Assets	23,379	22,224	1,155	22,224	23,126	22,224
Biological Assets	668	661	7	598	668	600
Property, Plant & Equipment	949,880	945,543	4,337	932,600	946,532	951,087
Total Non Current Assets	974,052	968,553	5,499	955,547	970,451	974,036
Total Assets	1,127,510	1,119,268	8,242	1,118,128	1,093,275	1,078,001
LIABILITY AND EQUITY						
Current Liabilities						
Accounts Payable and Accruals	17,717	20,519	(2,802)	18,572	29,358	24,322
Borrowings	189	348	(159)	403	895	950
Provision for Employee Entitlement	19,787	19,500	287	16,095	15,987	13,500
Receipts in Advance	85,752	85,000	752	85,174	50,533	45,493
Total Current Liability	123,445	125,367	(1,922)	120,244	96,773	84,265
Non Current Liability						
Borrowings	15,127	21,485	(6,358)	22,415	21,581	20,535
Provision for Employee Entitlements	33,200	32,579	621	31,579	32,302	32,579
Receipts in Advance	1,585	1,618	(33)	1,660	1,585	1,660
Total Non Current Liabilities	49,912	55,682	(5,770)	55,654	55,468	54,774
Total Liabilities	173,357	181,049	(7,692)	175,898	152,241	139,039
Public Equity						
Capital & Reserves	941,034	929,962	11,072	930,783	930,783	929,961
Revaluations/ Other	(436)	-	(436)	-	2,573	-
Surplus/(Deficit)	13,555	8,257	5,298	11,447	7,678	9,001
Total University Equity	954,153	938,219	15,934	942,230	941,034	938,962
Total Liabilities and Public Equity	1,127,510	1,119,268	8,242	1,118,128	1,093,275	1,078,001

Appendix 3

University Cash Flow Statement


For the Eight Months Ended 31 August 2012

	YTD Actual (\$000)	YTD Budget (\$000)	YTD Variance (\$000)	2011 YTD Actual (\$000)	2011 FY Actual (\$000)	2012 FY Budget (\$000)
Cash Flows from Operating Activities:						
Cash was provided from:						
Government Grants Receipts	121,031	121,240	(209)	119,822	180,063	181,860
Student Fees Receipts	131,287	128,537	2,750	123,292	124,706	143,131
Other Income Receipts	81,054	78,244	2,810	83,238	125,349	104,654
Interest	2,352	2,855	(503)	2,962	2,933	3,987
Trust Funds Receipts	837	1,440	(603)	1,302	1,952	2,160
	<u>336,561</u>	<u>332,316</u>	4,245	<u>330,616</u>	<u>435,003</u>	<u>435,792</u>
Cash was applied to:						
Payments to Employees and Suppliers	260,040	246,650	(13,390)	250,267	368,513	378,987
Interest Paid	969	944	(25)	903	1,498	1,539
	<u>261,009</u>	<u>247,594</u>	(13,415)	<u>251,170</u>	<u>370,011</u>	<u>380,526</u>
Net Cash Flows From Operating Activities:	75,552	84,722	(9,170)	79,446	64,992	55,266
Cash Flows from Investing Activities:						
Cash was provided from:						
Withdrawal from Investments	61,048	30,000	31,048	33,224	33,413	30,000
Sale of Fixed Assets	167	-	167	19	170	2,228
	<u>61,215</u>	<u>30,000</u>	31,215	<u>33,243</u>	<u>33,583</u>	<u>32,228</u>
Cash was applied to:						
Purchase of Investments	98,298	78,000	(20,298)	5,450	51,479	30,000
Capital Expenditure	35,209	43,720	8,511	28,393	55,486	65,585
	<u>133,507</u>	<u>121,720</u>	(11,787)	<u>33,843</u>	<u>106,965</u>	<u>95,585</u>
Net Cash Flows From Investing Activities:	(72,292)	(91,720)	19,428	(600)	(73,382)	(63,357)
Cash Flows from Financing Activities:						
Cash was provided from:						
Loans Repaid	63	-	63	-	-	-
Loans Raised	-	-	-	-	-	-
Capital Injection	-	-	-	-	-	-
	<u>63</u>	<u>-</u>	63	<u>-</u>	<u>-</u>	<u>-</u>
Cash was applied to:						
Loan/ Vested to Massey Subsidiary	149	-	(149)	634	-	-
Loans Repaid	7,160	575	(6,585)	581	924	923
	<u>7,309</u>	<u>575</u>	(6,734)	<u>1,215</u>	<u>924</u>	<u>923</u>
Net Cash Flows From Financing Activities:	(7,246)	(575)	(6,671)	(1,215)	(924)	(923)
NET INCREASE/(DECREASE) IN CASH	(3,986)	(7,573)	3,587	77,631	(9,314)	(9,014)
Cash Brought Forward	40,105	46,038	(5,933)	49,419	49,419	46,038
Ending Cash Carried Forward	36,119	38,465	(2,346)	127,050	40,105	37,024

Appendix 4

Capital Expenditure Report

For the Eight Months Ended 31 August 2012

 MASSEY UNIVERSITY Project Description as at 31 Aug 2012	Business Case	Project Budget			2012 Full Year Budget		
		Council Approved Budget (\$'000)	Actual Expenditure to Date (\$'000)	Forecast Final Expenditure (\$'000)	Approved 2012 FY Budget (\$'000)	YTD Actual Expenditure (\$'000)	2012 FY Forecast (\$'000)
GROUP ONE PROJECTS (RECURRENT)							
ICT Infrastructure Refresh		2,310	963	2,310	2,310	963	2,310
Capital Equipment - \$2-20k		1,800	916	1,800	1,800	916	1,800
Capital Equipment - >\$20k		2,200	1,799	2,200	2,200	1,799	2,200
Capital Equipment - Farms		220	68	220	220	68	220
Research Funded Equipment		-	1,608	-	-	1,608	-
Lab and Desktop Computer Replacement		1,800	1,148	1,800	1,800	1,148	1,800
Video Linked Teaching	TBC 11/87	466	81	466	466	81	466
Halls of Residence Refurbishment-Manawatu	PN406	300	277	300	300	277	300
Campus Infrastructure - Albany		1,000	17	1,000	1,000	17	1,000
- Manawatu		923	148	923	923	148	923
- Wellington		577	172	577	577	172	577
Building Capital Renewal/Refurb Programme (incl Space consol)	PN605	1,720	217	1,720	1,720	217	1,720
WCADP/CSPP Projects-Wellington	W502	100	43	100	100	43	100
Compliance Costs-Albany	A.701	250	28	250	250	28	250
VC Discretionary		435	-	435	435	-	435
Purchase of Marquee	VCD1	65	20	65	65	20	65
Library		6,500	4,796	6,500	6,500	4,796	6,500
Minor Capital Works - Albany		700	311	700	700	311	700
- Manawatu		1,134	245	1,134	1,134	245	1,134
- Wellington		729	429	729	729	429	729
Aircraft Overhaul and Refurbishment		100	-	100	100	-	100
TOTAL GROUP ONE PROJECTS (Recurrent)	SUB TOTAL	23,329	13,286	23,329	23,329	13,286	23,329



MASSEY UNIVERSITY

MASSEY UNIVERSITY COUNCIL

GENERAL DEBT COLLECTION POLICY REVIEW

5 October 2012

Purpose

To approve the General Debt Collection Policy, inclusive of the recommended changes.

Discussion

The General Debt Collection Policy is reviewed bi-annually and recommended changes are approved by Council.

The following changes were recommended and endorsed by the Senior Leadership Team when it met on 12 September 2012:

1. To add: in conjunction with Finance and Asset Management Accounts Receivable.

This is required as the policy did not recognise the role Finance and Asset Management have in debt collection.

2. To add: The debtor will continue to receive a monthly statement showing the overdue amount.

This is required as the policy did not include the continuing communications sent to the debtor advising them of the overdue amount.

3. “Cost” centre has been replaced with “budget” centre.

4. To add: “In addition, the Chief Financial Accountant must also be advised for review and follow up” – this allows closer monitoring of debt greater than 90 days to be followed up and/or written off in compliance with the policy.

5. To remove the “General Debt Collection Procedure Document” as this document is no longer relevant.

6. To add: Overdue debt may incur a penalty interest charge – this has been added to the policy to enable to encourage debt to be paid on time.

7. At the end of the financial year, a doubtful debt provision will be made by Finance and Asset Management of “3% of outstanding debt”. This is a change from “any debt more than 90 days outstanding”.

This change is required as research debt may sometimes have longer collection periods due to the type of research and milestones that are required to ensure payment is received and it can exceed 90 days.

A clean copy of the policy with effected changes is attached.

Consultation

Consultation on the General Debt Collection Policy has been conducted with Research Management Services.

Financial implications and Treasury Comment

Financial Implications

Yes

Any uncollected debt has an impact on the annual profit and cash flow for the University. The current provision for doubtful debts is \$359k.

Treaty of Waitangi Implications

Not applicable.

Equity and Ethnic Implications

Cultural Implications (Maori/Pasifika/New Migrant/Other)

No

Ethnic Implications

No

Gender Implications

No

Disability Implications

No

Other (state _____)

No

Publicity & Communications

The revised Policy will be communicated via the updated policies communications process.

Recommendations

It is recommended that Massey University Council:

1. Approve the changes to the General Debt Collection Policy.

Rose Anne MacLeod
Assistant Vice-Chancellor
(Finance, Strategy and Information Technology)

17 September 2012

GENERAL DEBT COLLECTION POLICY

Section	Finance and Asset Management
Contact	Finance and Asset Management Chief Financial Accountant
Last Review	October July 2012 0
Next Review	October July 2014 2
Approval	VC/VCEC 21 July 2004

Purpose:

The purpose of this policy is to ensure that there is prompt payment (and follow up) of all monies owed to the University in relation to general debt. This policy will also include the collection of research debt. For the purpose of this policy general debt does not include student debt.

Policy:

All follow up of outstanding general debt is the responsibility of the department/section/school/institute/region/centre receiving the income.

Debt will be followed up in accordance with the University's debt collection procedures [in conjunction with Finance and Asset Management Accounts Receivable](#).

If the debt is outstanding for 90 days or more the HOD/I/S must advise the relevant Pro Vice-Chancellor, [or Assistant Vice-Chancellor](#). ~~In addition, the Chief Financial Accountant must also be advised for review and follow up. AVC FISC or University Registrar. In most cases the debt will then be placed with a debt collector (appointed by Finance and Asset Management) unless extenuating circumstances exist.~~

[The debtor will continue to receive a monthly statement showing the overdue amount.](#)

[Overdue debt may incur a penalty interest charge.](#)

Debt outstanding for more than 6 months will be written off to the appropriate ~~budget cost~~ centre by Finance and Asset Management unless extenuating circumstances exist. [In most cases the debt will then be placed with a debt collector \(appointed by Finance and Asset Management\).](#)

The department/section/school/institute/region/centre will continue to follow up on written-off debt.

If the 'written-off debt' is ~~recovered~~ it will be reinstated to the appropriate cost centre.

At the end of the financial year, a doubtful debt provision will be made [by Finance and Asset Management within each budget centre](#) of ~~any debt more than 90 days~~ [3% of outstanding debt](#), unless extenuating circumstances exist.

**Audience:**

All Management of the University
All staff

Relevant Legislation:

Nil

Related Procedures/Documents:

[General Debt Collection Procedure Document](#)

[Nil](#)

Document Management Control:

Prepared by: ~~Director Finance and Asset Management~~ [Chief Financial Accountant](#)

Owned by: ~~AVC Finance, IT, Strategy, Commercial~~ [Assistant Vice-Chancellor \(Finance, Strategy and Information Technology\)](#)

Approved by: VC/VCEC 21 July 2004

Date issued: 1 September 2003

Last review: ~~October~~ [July](#) 2012~~0~~

Next review: ~~October~~ [July](#) 2014~~2~~

GENERAL DEBT COLLECTION POLICY

Section	Finance and Asset Management
Contact	Chief Financial Accountant
Last Review	October 2012
Next Review	October 2014
Approval	VC/VCEC 21 July 2004

Purpose:

The purpose of this policy is to ensure that there is prompt payment (and follow up) of all monies owed to the University in relation to general debt. This policy will also include the collection of research debt. For the purpose of this policy general debt does not include student debt.

Policy:

All follow up of outstanding general debt is the responsibility of the department/section/school/institute/region/centre receiving the income.

Debt will be followed up in accordance with the University's debt collection procedures in conjunction with Finance and Asset Management Accounts Receivable.

If the debt is outstanding for 90 days or more the HOD/I/S must advise the relevant Pro Vice-Chancellor, or Assistant Vice-Chancellor. In addition, the Chief Financial Accountant must also be advised for review and follow up.

The debtor will continue to receive a monthly statement showing the overdue amount.

Overdue debt may incur a penalty interest charge.

Debt outstanding for more than 6 months will be written off to the appropriate budget centre by Finance and Asset Management unless extenuating circumstances exist. In most cases the debt will then be placed with a debt collector (appointed by Finance and Asset Management).

The department/section/school/institute/region/centre will continue to follow up on written-off debt.

If the 'written-off debt' is recovered it will be reinstated to the appropriate cost centre.

At the end of the financial year, a doubtful debt provision will be made by Finance and Asset Management of 3% of outstanding debt, unless extenuating circumstances exist.



Audience:

All Management of the University
All staff

Relevant Legislation:

Nil

Related Procedures/Documents:

Nil

Document Management Control:

Prepared by Chief Financial Accountant
Owned by: Assistant Vice-Chancellor (Finance, Strategy and Information Technology)
Approved by: VC/VCEC 21 July 2004
Date issued: 1 September 2003
Last review: October 2012
Next review: October 2014



MASSEY UNIVERSITY

MASSEY UNIVERSITY COUNCIL

DRAFT COUNCIL AGENDA PLAN 2013

5 October 2012

The draft Council Agenda Plan 2013 is attached for further consideration by Council. It was tabled at the 7 September 2012 Council meeting for consideration and Council decided feedback would be sought on strategic discussion topics and site visits and that the amended and would be tabled at the 5 October Council meeting for approval.

The Chancellor considered the feedback and has proposed the amended 2013 Council Agenda Plan.

Recommendation

It is recommended that Council approve the Draft Council Agenda Plan 2013 as attached.

Paddy Nicol
Executive Secretary
28 September 2012

DRAFT COUNCIL AGENDA PLAN – MARCH - DECEMBER – 2013

	Friday 1 March (Manawatu) Function: <u>Close off of previous year; Establishing parameters for new year; Strategy approval for the current year</u>	Friday 3 May (Wellington) Function: <u>Consolidation of business for current year</u>	Friday 5 July (Manawatu) Function: <u>Strategy planning for the following year; Approval of International Fees</u>
	<ul style="list-style-type: none"> • Induction of new members • VC scene setting • Approve Road to 2020 • Preparation for graduations and Honorary Awards • Annual Accounts for previous year (delegation) • Review of Council performance 	<ul style="list-style-type: none"> • Monitoring progress re enrolments 	<ul style="list-style-type: none"> • Approve International Student Fees
Strategic Discussions	TEC Strategies and Priorities – Chair TEC (tbc)	Student Forum	Strategies to climb the QS rankings
Site visits	Farms (adjacent to Turitea Campus)	Campus site visit (<i>detail tbc</i>)	Milson Flight Centre
Key Reports	<ul style="list-style-type: none"> • Chancellor’s Report • VC Reports - to include <ul style="list-style-type: none"> • VC Report • VC scene setting 2013 • Financial Reports 	<ul style="list-style-type: none"> • Chancellor’s Report • VC Reports - to include <ul style="list-style-type: none"> • VC Report including CoRE reporting to Council • Financial Report • Quarterly Performance Reports • Aged Debtors Report 	<ul style="list-style-type: none"> • Chancellor’s Report • VC Reports - to include <ul style="list-style-type: none"> • VC Report • Financial Reports • Performance Review Report
Decision Items	<ul style="list-style-type: none"> • 2012 Annual Accounts delegation to A&R Committee • Conferring of Degrees & Awarding of Diplomas and Certificates at graduation ceremonies delegation • Terms of Reference- Council Committees • Policies as per schedule 	<ul style="list-style-type: none"> • Student Fee Setting Process and Principles (Domestic and International) • Maori Protocols Review Report • Policies as per schedule 	<ul style="list-style-type: none"> • International Student Fees 2014 – (AVC Academic and International in person) • Governance Committee Terms of Reference • Policies as per schedule
Committee, Associated Entities and Other	<ul style="list-style-type: none"> • Audit & Risk Report – including high level risks • Academic Board Reports • Performance Review Committee Report • Honorary Awards Committee Report • Review of Council Evaluation 2012 • Tracking Council Decisions and Delegations 	<ul style="list-style-type: none"> • Audit & Risk Report – including high level risks • Academic Board Reports • Research Strategy Annual Report 2012 • NZSM Annual Report 2012 • Massey University Foundation Annual Report 2012 • Massey Ventures Ltd Annual Report 2012 	<ul style="list-style-type: none"> • Audit & Risk Report –including High level risks • Academic Board Reports • Academic Board Chair’s Report (in person) • Honorary Awards Committee Report

Business Cases will brought to Council for approval as appropriate

**C12/112 - October
Part I**

	Friday 6 September (Albany) Function: <u>Approval of Investment Plan and Domestic Fees</u>	Friday 4 October (Manawatu) Function: <u>Budget review</u>	Friday 6 December (Manawatu) Function: <u>Budget approval & Final Decisions for current year and prep for following year</u>
	<ul style="list-style-type: none"> Approve Investment Plan Approve Domestic Student Fees Establish Council agenda plan and schedule for following year 	<ul style="list-style-type: none"> Review Operating and Capital Budget for following year Insurance Renewal – delegate authority to approve 	<ul style="list-style-type: none"> Approve Operating and Capital Budget for following year Election of Chancellor and Pro-Chancellor Committee membership established Farewell to leaving Council members
Strategic Discussions	College of Health: strategies (<i>New PVC</i>)	Institute of Education strategies (<i>New Director</i>)	-IP Commercialisation (<i>tbc: MVL and Bio Centre Chairs/CEOs</i>)
Site Visits	Campus site visit (<i>detail tbc</i>)	School of Sport and Exercise	PN Campus site visit (<i>detail tbc</i>)
Key Reports	<ul style="list-style-type: none"> Chancellor's Report VC Reports - to include <ul style="list-style-type: none"> VC Report Financial Report Quarterly Performance Reports Performance Review Report 	<ul style="list-style-type: none"> Chancellor's Report VC Reports - to include <ul style="list-style-type: none"> VC Report Financial Report Performance Review Report 2014 University Operating and Capital Budget 	<ul style="list-style-type: none"> Chancellor's Report VC Reports - to include <ul style="list-style-type: none"> VC Report Financial Report Quarterly Performance Reports Performance Review Report Aged Debtors Report Road to 2020
Decision Items	<ul style="list-style-type: none"> Investment Plan 2013-2015 Domestic Student Fees 2014 Draft Agenda Plan 2014 Draft Meeting Schedule 2014 Policies as per schedule 	<ul style="list-style-type: none"> Policies as per schedule 	<ul style="list-style-type: none"> 2014 University Operating and Capital Budget Renewal of Insurance 2014-report delegation NZ School Music SCI 2014 MVL SCI 2014 Student Bad Debts Council Committee membership Review Guidelines for Conduct of Council and Council Committees meetings Review Council Code of Conduct Election of Chancellor and Pro Chancellor (<i>as required</i>) Policies as per schedule
Committee, Associated Entities and Other	<ul style="list-style-type: none"> Audit & Risk Report—including high level risks Academic Board Reports including Chair Honorary Awards Committee Report Research Strategy Framework Report (AVC RE in person) Tracking Council Decisions and Delegations 	<ul style="list-style-type: none"> Audit & Risk Report – including high level risks Honorary Awards Committee Report Notice of Intention for Chancellor and Pro Chancellor Council Graduation Schedule 2014 	<ul style="list-style-type: none"> Audit & Risk Report – inc high level risks Academic Board Reports Academic Board Chair Report (in person) Honorary Awards Committee Report Council Evaluation 2013

Business Cases will brought to Council for approval as appropriate



MASSEY UNIVERSITY

MASSEY UNIVERSITY COUNCIL

CHANCELLOR AND PRO CHANCELLOR ELECTIONS 2012-2013

5 October 2012

At the Massey University Council meeting held on Friday 1 July 2011, Council adopted the attached Statute which includes the following provisions:

- (i) That Chancellor and Pro-Chancellor elections be conducted annually.
- (ii) Prior to the meeting of Council preceding the end of the annual term of each of Chancellor and Pro Chancellor the University Registrar should contact each member of Council eligible to stand in the election for Chancellor and Pro Chancellor to request a declaration of preparedness to stand for the position or positions to become vacant.
- (iii) Where there is more than one candidate for either position the University Registrar will conduct an election by postal ballot with the papers to be returned in sufficient time to enable the declaration of the result at the December Council Meeting.
- (iv) That a preferential voting system be used.

This is to notify Council members that the nomination processes is now underway and each member of Council eligible to stand in the election for Chancellor and Pro Chancellor is being requested to declare their preparedness to stand for the position of Chancellor and Pro Chancellor for the one year term, 7 December 2012 to 6 December 2013. Should there be more than one nomination for either position an election will be held for that position. Otherwise the nominee will be declared to be elected unopposed.

Stuart Morriss
Assistant Vice-Chancellor & University Registrar
25 September 2012



MASSEY UNIVERSITY

MASSEY UNIVERSITY COUNCIL STATUTE

Pursuant to section 194 (l) (j) of the Education Act 1989

CHANCELLOR AND PRO-CHANCELLOR ELECTIONS

Provisions relating to Chancellor and Pro-Chancellor Elections in the Education Act are as follows:

Education Act 1989	177 (4)	The [Chancellor] and [Pro-Chancellor] of a Council each hold office, subject to this section, for one year but are eligible for re-election.
	177 (1)	The Council shall elect one of its members to be the [Chancellor] and another of its members to be the [Pro-Chancellor] of Council.
	177 (2)	Whenever a vacancy subsequently occurs in the office of [Chancellor] or [Pro-Chancellor] of the Council, the Council shall elect one of its members to fill the vacant office.
	177 (3)	A member of Council who is the Chief Executive of the institution, a member of the staff of the institution or a student member is not eligible for election as the [Chancellor] or [Pro-Chancellor]

Also refer Section 171 (6), 174 and 177 (6).

The Education Act and the University's Gazette Notice 1990 detail the requirements for the Constitution of Council. Any candidate for Chancellor or Pro-Chancellor must be properly appointed in line with these requirements.



MASSEY UNIVERSITY

COUNCIL STATUTE:

CHANCELLOR AND PRO-CHANCELLOR ELECTIONS

1. The election of Chancellor and Pro-Chancellor will be held annually subject to the provisions of this Statute.
2. Prior to the meeting of Council preceding the end of the annual term of each of Chancellor and Pro Chancellor the University Registrar should contact each member of Council eligible to stand in the election for Chancellor and Pro Chancellor to request a declaration of preparedness to stand for the position or positions to become vacant.
3. Where there is one candidate for Chancellor that candidate will be declared Chancellor.
4. Where there is one candidate for Pro-Chancellor that candidate will be declared Pro-Chancellor.
5. Where there is more than one candidate for either position the University Registrar will conduct an election by postal ballot with the papers to be returned in sufficient time to enable the declaration of the result at the December Council Meeting.
6. A preferential voting system will be employed by which Council Members will list candidates in order of preference with 1 being the most preferred, 2 being next preferred and so on.
- 7a. The University Registrar will count the scores for the candidates for Chancellor and the candidate with the highest score will be dropped off the list and the process continued until there are two remaining candidates. Whoever then has the lesser score will be declared Chancellor. Where there is an even score for the two remaining candidates a secret ballot will be held at the December Council Meeting.
- 7b. The process in 7a. will then be repeated for Pro-Chancellor, if required.
8. The Office of Chancellor and Pro-Chancellor will, subject to the provision of the Education Act, be held for one year usually commencing December each year.
9. If a vacancy arises in the Office of Chancellor and/or Pro-Chancellor before December in any year then the Council shall by resolution, as soon as practicable thereafter, instruct the University Registrar to commence the election for the successor in terms of this Statute. The person(s) so elected shall hold office for one year from the date of their election as Chancellor or Pro-Chancellor.
10. Each Chancellor and Pro-Chancellor is eligible for re-election as Chancellor and Pro-Chancellor as the case may be.
11. Whenever a person is elected to the Office of Chancellor or Pro-Chancellor pursuant to section (9) of this Statute then the reference to December in this Statute is deemed amended accordingly so that the person holds office for 12 months from the date of their election.



MASSEY UNIVERSITY

MASSEY UNIVERSITY COUNCIL

GRADUATION SCHEDULE 2013

5 October 2012

Attached please find the Graduation Schedule for 2013. In line with current practice can you please fill in the graduation ceremonies that you are prepared to attend in 2013. Council aims to have four Council members, other than the Chancellor, Pro Chancellor and Vice-Chancellor attending each graduation ceremony.

Please note that Maori and Pasifika Celebrations to Honour Graduates are not graduation ceremonies and are not official functions of Council. The 2013 dates for these celebrations have yet to be established.

Can you please return the completed form to me no later than Friday 30 November 2012 and I will compile the completed schedule.

The Graduation Schedule 2013 for completion is also available on the Council Only Intranet Webpage.

Paddy Nicol
Executive Secretary - Council
25 September 2012

SCHEDULE FOR COUNCIL ATTENDANCE AT GRADUATION CEREMONIES – 2013

Region	Date	Time	No	Prepared to attend
Auckland	Tuesday 16 April	10.30 am		
Auckland	Tuesday 16 April	2.30 pm		
Auckland	Wed 17 April	10.30 am		
Auckland	Wed 17 April	2.30 pm		
Auckland	Thurs 18 April	10.30 am		
Auckland	Thurs 18 April	2.30 pm		
<i>Pasifika celebration</i>	tbc			
<i>Maori celebration</i>	tbc			
Palmerston North	Monday 13 May	1.30 pm		
Palmerston North	Tuesday 14 May	9.30 am		
Palmerston North	Tuesday 14 May	2.30 pm		
Palmerston North	Wed 15 May	9.30 am		
Palmerston North	Wed 15 May	2.30 pm		
<i>Maori celebration</i>	tbc			
<i>Pasifika celebration</i>	tbc			
Wellington	Thurs 30 May	9.30 am		
Wellington	Thurs 30 May	2.30 am		
<i>Maori celebration</i>	tbc			
<i>Pasifika celebration</i>	tbc	3.00pm		
Palmerston North	Fri 29 November	10.00 am		
Palmerston North	Fri 29 November	2.00 pm		