

Sustainability Advisory Group

Terms of Reference

Purpose

Massey University is committed to: improving the environmental stewardship of its campuses and farms; developing interdisciplinary and collaborative research around areas of environmental concern; providing students with innovative and creative courses and qualifications in environmental sustainability; and extending the reach of our research through providing ‘thought leadership’ around sustainability.

The purpose of the Sustainability Advisory Group in its first year is to ensure co-ordination and communication across the University to enable the effective development of the University’s first five year Sustainability Strategic Plan; and in following years to ensure that the Strategic Plan is effectively implemented.

Responsibilities

The responsibilities of the Sustainability Advisory Group are:

- a) To promote a broad and inclusive understanding of what ‘sustainability’ means to the University, including a recognition of the unique kaitiakitanga that Māori have for the environment. The group will help lead a positive culture of change that will contribute to the University’s sustainability objectives.
- b) Contribute to the development of the University’s Sustainability Strategic Plan, with a particular focus on the following areas:
 - Recommendation of an appropriate **governance structure** for the sustainability space at Massey University
 - Develop a plan for **coordinating and communicating current sustainability research** in the university
 - Investigate **new initiatives for collaborative sustainability research**
 - Develop a strategy for embedding **Education for Sustainability (EfS)** across the University curriculum, recognizing the significance of mātauranga Māori to this agenda.
 - Investigate different models for improving Massey’s ecological footprint through its **operational activities** (including energy, water, travel, building, procurement etc)
 - Identify opportunities for the academic and student community to contribute to sustainability projects, including projects based around using the ‘**campus as a living laboratory**’. This would provide opportunities in the areas of research and teaching.

- Develop a **communication strategy** around sustainability initiatives to engage the University community – both staff and students – and the broader community.
 - Investigate models for **campus-community engagement** around sustainability
- c) Provide a forum to facilitate alignment of College and professional services strategies, to leverage and provide a sounding board for opportunities, identify new ideas and initiatives and clarify roles and responsibilities.
- d) Establish working groups as appropriate to consider and report on particular issues, opportunities and/or operational matters that are impacting the University's sustainability objectives.
- e) Receive and consider reports strategies/initiatives on progress toward sustainability objectives, and recommend opportunities for improvement.
- f) In addition, the SAG shall examine any other relevant matters referred to it by SLT.

Membership

The Sustainability Director will Chair the SAG which shall include representatives, nominated by the relevant AVC or PVC, from the following areas:

- Operations/Facilities Management (one from each campus)
- Māori & Pasifika
- College of Sciences
- College of Creative Arts
- College of Health
- College of Humanities and Social Sciences
- Massey Business School
- External Relations
- Research, Academic and Enterprise (Research and Academic)
- Strategy, Finance, Commercial and IT (Procurement & IT)
- Student representatives from each of Massey's campuses, plus distance student representation

Administrative Support

Administrative support will be provided by Te Puna Whakatipu

Reasonable notice of meetings and the business to be conducted shall be given to the members of the Group.

Minutes of all meetings shall be kept.

Meetings Schedule

The SAG will meet on a monthly basis, usually via video conference.

Appendix: Sustainability Advisory Group Members 2017

Chair – Director, Sustainability: Dr Allanah Ryan

Operations/Facilities Management (Wellington): Amy Heise

Operations/Facilities Management (Palmerston North): Kerry-Lee Probert

Operations/Facilities Management (Auckland): John Shimwell

College of Sciences: Professor Sarah McLaren

College of Creative Arts: Dr Huhana Smith

College of Health: Professor Karen Witten

College of Humanities and Social Sciences: Dr April Bennett

Massey Business School: Dr Sue Cassells

Māori & Pasifika: Margaret Kawharu

External Relations: Louise Vallant

Research, Academic and Enterprise: Ursula Nicolls and Meredith MacKenzie

Procurement: Iestyn Burke

IT: Leonard Smit

Auckland student rep: Joseph Taylor

Manawatū student rep: Ben Schmidt

Wellington student rep: Emma Pearce

EXMSS student rep: David McNabb